

**DATE OF
MSG
MEETING
13TH MSG
MEETING**

NO.

MSG DECISIONS AND RECOMMENDATIONS 1 JAN–31 DEC 2018

STATUS

14 th February,2018	013	Feb/1. TOR for Independent Administrator was approved by EITI International Secretariat. RFP in progress. Ministry of Natural Resources and National Secretariat to finalize.	Completed
14 th February,2018	013	Feb/2. National Secretariat to email copy of RFP for IA to MSG members.	Completed
14 th February,2018	013	Feb/3. Independent Administrator to be hired to commence work by the 25th April, 2018.	Completed at later date
14 th February,2018	013	Feb/4. National Secretariat to liaise on with EITI International & TTEITI to determine the composition of the team of the Independent Administrator	Completed
14 th February,2018	013	Feb/5. MSG to determine source of Funding for IA. The MNR PS informed the MSG that the Guyana Ministry of Finance had allocated thirty (30) million dollars (GYD) for the services of an Independent Administrator to complete the GYEITI 1st Report and be on contract / call for a period of 30 Months to also deal with issues arising from said report.	Completed
14 th February,2018	013	Feb/6. MSG requested National Secretariat to prepare a plan to reflect what is required to meet the EITI Report deadline of 25th April, 2019	Completed
14 th February,2018	013	Feb/7. MSG requested National Secretariat to arrange a Skype call with TTEITI to build capacity to better understand the work and expectations of IA.	Completed
14 th February,2018	013	Feb/8. National Secretariat offered to prepare notes on the technical qualification / expertise which MSG members should possess for working along with, and oversee the work of, the IA.	Completed
14 th February,2018	013	Feb/9. National Secretariat to send copy of TOR for the 'Legal, Regulatory and Institutional Framework Review Working Group' to group members for discussion and subsequent referral to wider MSG for review and approval.	Completed
14 th February,2018	013	Feb/10. The MSG 'Materiality and Data Analysis' Working Group to convene and commence a review of the 'Moore Stephen's (October 2015) Report, while awaiting additional data and information.	Completed
14 th February,2018	013	Feb/11. Symposium in Trinidad & Tobago was rescheduled for 26th March, 2018. MSG agreed that GYEITI will attend on the new date, and modified an	Completed

		earlier approved date. Secretariat is to ask each sector to submit names of representatives who will attend the symposium on 26th, March, 2018. Secretariat to ask each MSG Sector to submit names of representatives to participate in the capacity building workshop on 'Working with the IA and preparing the 1st GYEITI Report' by Wednesday 28th February, 2018	
14 th February, 2018	013	Feb/12. Guyana Forestry Commission's request for observer status at MSG Meetings was addressed. The PS MNR informed the meeting that his discussions with GFC nullified the request.	Completed
14 th February, 2018	013	Feb/13. Meeting with Ministry of Finance was scheduled by MSG Member. Meeting is expected to be held before 6th March, 2018.	Completed
14 th February, 2018	013	Feb/14. The rules for song and video competitions are being incorporated into the MNR Youth Engagement Programme. The review of this Programme is currently engaging the attention of the Minister of Natural Resources. GYEITI will be updated accordingly by the MNR Youth Engagement Officer.	Completed
14 th February, 2018	013	Feb/15. MSG sought an update on an earlier decision to open a bank account for GYEITI - The MNR responded that it is seeking clarification and guidance on opening a sub-bank account for GYEITI.	Completed
14 th February, 2018	013	Feb/16. MSG made a decision that the National Secretariat should not react to controversial issues in the media.	Completed
14 th February, 2018	013	Feb/17. The approved TOR for MSG Communications & Outreach Working Group to be reviewed. Working Group to review and revise to include specific mandate, chairperson, etc.	Completed
14 th February, 2018	013	Feb/18. MSG Communications & Outreach Working Group assigned the tasked to formulate a communications policy. Muzzling or any impression of muzzling should be avoided.	Not Completed
14 th February, 2018	013	Feb/19. MSG Communications & Outreach Working Group to review RFP for Communications Consultant, the TOR for which was approved by MSG, after which it will be sent to MNR for action.	Completed
14 th February, 2018	013	Feb/20. Offer of voluntary services to GYEITI National Secretariat is to be declined at this time. The MSG sees the need for an appropriate protocol to be establish for the selection and acceptance of any voluntary service.	Adherence to decision, but protocol not completed
14 th February, 2018	013	Feb/21. The publishing of the entire minutes of MSG meeting was considered unnecessary. Only main decisions taking at MSG should be considered for publication on website. This determination will be made by the MSG Communications & Outreach Working Group.	Adherence to decision, but not completed
14 th February, 2018	013	Feb/22. MSG TOR should not be revised to reflect a change on the quorum for MSG Meetings. Instead, it was agreed that each sector will review reasons for members absenting from MSG Meetings.	Adherence to decision, but Not Completed.

14 th February,2018	013	Feb/23. GYEITI Secretariat will circulate copy of attendance record to all MSG members and alternates so that the Co-Chairs and sectors can engage in more informed debates on this subject.	Completed
14 th February,2018	013	Feb/24. MSG pointed out that civil society member Najuma Nelson has to be replaced via the same process which was used to select civil society members to the MSG. Policy Forum to conduct this exercise accordingly and write to the MSG and GYEITI Secretariat.	Not Completed
14 th February,2018	013	Feb/25. The draft press release was not adopted. However, the Communications Working Group was tasked to prepare Press Releases and circulate to MSG for approval.	
14 th February,2018	013	Feb/26. A draft annual progress report to be submitted. An outside consultant is to be sought to conduct MSG review session.	Completed