

DATE OF MEETING 1ST MSG MEETING	NO.	MSG DECISIONS AND RECOMMENDATIONS FEB 2017	STATUS
---------------------------------	-----	--	--------

15TH FEB, 2017	001	Feb/1. The draft Confidentiality Agreement was considered and members agreed that it would be discussed at a subsequent meeting and signed after the Terms of Reference was agreed upon.	Not Stated
15TH FEB, 2017	002	Feb/2. It was agreed that members will consider what subcommittees are needed to aid the MSG in finishing its work.	Not Stated
15TH FEB, 2017	003	Feb/3. It was agreed that experts and alternates would be allowed to sit on the subcommittees.	Not Stated
15TH FEB, 2017	004	Feb/4. Members agreed that the draft TOR circulated should be updated to reflect the source of the inclusions by the Secretariat and circulated to members.	Not Stated
15TH FEB, 2017	005	Feb/5. This should be prepared by the secretariat after reviewing TORs used in other EITI countries. The Confidentiality Agreement clause should be included in TOR.	Not Stated
15TH FEB, 2017	006	Feb /6. Members agreed to consider the Draft TOR among their respective sectors.	Not Stated
15TH FEB, 2017	007	Feb/7. Members agreed to peruse the scoping study and consider issues such as materiality and scope of G-EITI among their respective sectors.	Not Stated
15TH FEB, 2017	008	Feb/ 8. It was agreed that members would work to ensure that EITI Candidacy Application will be completed by July 2017.	Not Stated

15TH FEB, 2017	009	Feb/9. Members agreed that the World Bank should be re-engaged to provide assistance in completion of the G-EITI Candidature Application.	Not Stated
15TH FEB, 2017	010	Feb/10. It was agreed that the Secretariat liaise with the Carter Center to ascertain what support they may lend to the MSG.	Not Stated
15TH FEB, 2017	011	Feb/11. Notice of meeting must be sent out 7 days prior to meeting date.	Not Stated
15TH FEB, 2017	012	Feb/12. All documents to be circulated with a 7-day period to obtain response	Not Stated
15TH FEB, 2017	013	Feb/ 13. All documents to be circulated in electronic format	Not Stated
15TH FEB, 2017	014	Feb/ 14. It was agreed that press releases for the MSG will be drafted and dispatched by the National Secretariat after obtaining approval by the MSG.	Not Stated
15TH FEB, 2017	015	Feb/ 15. It was agreed that the Minutes will reflect decisions taken by the MSG and that a transcript record of the meeting will be kept by the Secretariat.	Not Stated
15TH FEB, 2017	016	Feb/ 16. It was agreed that the Secretariat would seek clarification on the voluntary aspect of EITI.	Not Stated
15TH FEB, 2017	017	Feb/ 17. A dedicated website for G-EITI is necessary. All relevant documents and public information sheet to be uploaded on said website. Also, an option for interactive communication should be incorporated in the GEITI website.	Not Stated
15TH FEB, 2017	018	Feb/18. Ministry to provide Confirmation Letters to all persons nominated to sit on the G-EITI MSG.	Not Stated
15TH FEB, 2017	019	Feb/19. The draft Confidentiality Agreement was considered and members agreed that it would be discussed at a subsequent meeting and signed after the Terms of Reference was agreed upon.	Not Stated