

**DATE OF MEETING 3RD MSG MEETING**

**NO.**

**MSG DECISIONS AND RECOMMENDATIONS 1 JAN–31 DEC 2017**

**STATUS**

12TH APRIL,2017	003	Apr/ 1. Letter of Acceptance of Nominees and Appointment of Members of MSG will be sent out within a few days.	Not Stated
12TH APRIL,2017	003	Apr/2. Draft Terms of Reference - meeting agreed that the finalized version of the TOR submitted by Work Group, should be adopted pending review and approval by Minister of Natural Resources, Hon. Raphael G.C. Trotman and that this should be done before the next MSG meeting.	Not Stated
12TH APRIL,2017	003	Apr/3. Draft Confidentiality Agreement - meeting adopted the finalized version of the Confidentiality Agreement submitted by Work Group. MSG Members to sign.	Not Stated
12TH APRIL,2017	003	Apr/4. A half day Work Shop to be organized to address Work Plan and other related issues before next MSG Meeting.	Not Stated
12TH APRIL,2017	003	Apr/ 5. It was decided not to form any additional work group until Work Shop is held.	Not Stated
12TH APRIL,2017	003	Apr/6. The Agenda for the proposed Work Shop will be formulated by an MSG Team, comprising of the following four members: Joslyn McKenzie (g), Curtis Bernard (cs), Hilbert Shields (i), and Gillian Pollard (g).	Not Stated
12TH APRIL,2017	003	Apr/7. A second Work Shop is to be arranged with technical assistance from external sources to examine the following: i) Work Plan, ii) Determination of	Not Stated

		Materiality, Reporting Thresholds, Reporting Entities and iii) Candidature application.	
12TH APRIL,2017	003	Apr/8. Public statements must not be made without proper MSG approval. Public statements can be considered approved by MSG if after six (6) hours from time of circulation to all MSG members no response is received. Responses received must be taken into consideration before public statements are made.	Not Stated
12TH APRIL,2017	003	Apr/9. Secretariat has been assigned task to prepare a draft communications protocol.	Not Stated
12TH APRIL,2017	003	Apr/10. Secretariat to prepare a draft organizational chart and a list of requirements.	Not Stated