

**MULTI STAKEHOLDER GROUP 47th STATUTORY MEETING
MINUTES OF MEETING HELD
ON WEDNESDAY JANUARY 12, 2022 AT 10:15 AM
VIA ZOOM**

ATTENDANCE: MSG and SECRETARIAT STAFF

	Name & Sector	Gender	Members Present	Members Absent	Alternate	Gender	Present	Absent
INDUSTRY								
1	J Bronchalo	M		w/e	A Gohil	M		w/e
2	R Ramjit	M	x		J Vogt	M		w/e
3	A Alphonso	M		w/e	A Jagnandan	M	x	
4	R Khan	M		w/e	N McLean	M		w-out/e
CIVIL SOCIETY								
5	L Carryl	M		w/e	M McCormack	M	x	
6	N Fredericks	M		w/e	L Fiedtkou	M	x	
7	V Radzik	F	x		K Cort-Kansinally	F	x	
8	G Camacho	F	x		D Khan	F		Resigned. To be replaced
GOVERNMENT								
9	S Roopnauth	F		w/e	T Balgobin	M		w-out/e
10	H Khan	F	x		S Richmond	M		w-out/e
11	V Harris	F		w/e	S Hussain	M	x	
12	M Munroe	M	x		M Pertab	M		w-out/e
Secretariat Staff								
1	R Jadoopat	M	x					
2	J Earle	M	x					
3	S Parkinson	F	x					
4	R. Budhu	M		w/e				

1 AGENDA ITEM 1: MEETING CALLED TO ORDER

2 The meeting which was held via zoom was called to order at 10:10 am by co-chair Ms.
3 Vanda Radzik (Civil Society) who welcomed everyone and thanked them for attending.

4 Doting her opening remarks Ms. Radzik expressed condolences to GYEITI
5 Communications Officer Johann Earle on the passing of his mother Ms. Claudette Earle
6 whom she knew professionally.

7 **AGENDA**

8 **AGENDA (Draft) [60 mins]**

9 **Consensus on MSG Chair for next 3-month cycle**

10

11 **1. Adoption of Agenda** 2 min

12 **2. Call to Order and Welcome** 1 min

13

14 **3. Excuses / Attendance** 2 mins

15

16 **4. Minutes of 46th MSG Statutory Meeting** 5 mins

17 a) Corrections / Omissions / Adoption

18

19 **5. Decisions of 46th Statutory Meeting – Implementation Status** 10 mins

20 **6. Report From MSG Committees:** 15 mins

21 a) MSG Co-Chairs

22 b) Communications & Outreach

23 c) Work Plan, MSG TOR and Validation

24 d) MSG-IA

25

26 **7. Update on GYEITI Validation** 5 mins

27

28 **8. Secretariat Report for December 2021** 15 mins

29 a) 3rd EITI Report Preparation

30 b) Financial Report

31 c) Inventory Report

32 d) Report on Confidentiality Agreement Submission

33

34 **9. Any Other Urgent Business** 5 mins

35

36 **10. Announcement of Next MSG Meeting – 9th February, 2022**

37 **Adjournment**

38 **AGENDA ITEM No 2 – Excuses/Attendance Record**

- 39 • Excuses tendered by the Secretariat for Ms. Vanelda Harris, Mr. Anand Gohil,
40 Ms. Sonya Roopnauth and Mr. Rafeek Khan.
41 • The Chair tendered an excuse for Larry Carryl. An excuses was also given for Mr
42 Andron Alphonso by Mr. Jagnandan.
43

44 **AGENDA ITEM NO 3 – Adoption of Agenda**

45 The Agenda it was adopted by Mr. Michael Munroe and seconded by Mr. Avalon
46 Jagnandan.
47

48 **AGENDA ITEM NO 4 – Minutes of 46th Statutory MSG Meeting:**

49 Following a correction, the Minutes for the 46th Meeting was adopted by consensus at
50 the 47th MSG Meeting on January 12, 2022.

51 **AGENDA ITEM NO 5 – Decisions of 46th Statutory Meeting on December 8,
52 2021 - Status Update**

- 53 • **Decision no 1:** The MSG will present a Letter of Appreciation to Deputy
54 National Coordinator Diane Barker who has resigned from her post and whose
55 last day of work is December 10, 2021. **(Completed)**
56 • **Decision no 2:** The Secretariat to write the MNR asking that the request for
57 Beneficial Ownership and Systematic Disclosure consultancies be readvertised in
58 the national newspapers and on social media. **(Completed)**
59 • **Decision no 3:** The MSG approved the proposal by Middle Road Group for the
60 provision of web support services to the GYEITI Secretariat. The proposal will
61 now be sent to the MNR for procurement. **(Completed)**
62 • **Decision no 4:** The Validation/TOR/Work Plan Committee should meet with
63 the MSG Co-Chairs and EITI International to bring a resolution to the impasse
64 regarding the MSG TOR amendment which concerns alternate members having a
65 voice on the MSG. **(Not completed)**
66 • **Decision no 5:** Based on the submission by the Validation/TOR/Work Plan
67 Committee, the Meeting recorded no objection to the approval of the GYEITI
68 Work Plan 2021-2022. **(Completed)**
69 •
70 • **Decision no 6:** The Communications Committee will oversee the
71 Communications Officer’s creation of a ‘Linked-In’ professional networking
72 profile for the GYEITI. **(Completed)**

- 73 • **Decision no 7:** The MSG approved the suggested approach to have the IA meet
74 with the GRA to provide guidance on preserving confidentiality while satisfying
75 the requirements of EITI. **(Completed)**
- 76 • **Decision no 8.** The meeting decided that the numbering of the MSG statutory
77 meetings will revert to the original ordinal numbering pattern from the 1st
78 meeting in February 2017. Hence this meeting will be the 46th instead of the 4th
79 meeting of the 2nd MSG. **(Completed)**
- 80 • **Decision no 9:** The Secretariat will circulate the Gap Analysis to members of
81 the MSG and they are to send their comments within one week before approval is
82 sought from the MSG. **(Completed)**
- 83 • **Decision no 10.** The Independent Administrator's Implementation Report and
84 Work Programme for Guyana's 3rd EITI Report as submitted by the IA and
85 recommended by the MSG IA Committee was approved by the MSG 46th
86 Meeting. **(Completed)**

87 ***Note: Decision no 5 was inadvertently omitted from the Minutes of the***
88 ***46th MSG Meeting held on December 8, 2021. Hence it has been inserted***
89 ***in the above section for ratification at today's meeting. (Completed –***
90 ***Ratified by MSG)***

91 -

92 **AGENDA ITEM NO 6 – Report from MSG Committees:**

93 **MSG Co-Chairs**

94 The last meeting of the Co-Chairs was to discuss the GYEITI National Coordinator
95 vacancy. The Committee did not meet again and is yet to discuss the other vacancies and
96 timing for those interviews.

97

98 **MSG IA Committee Report:**

99 The IA Committee reported that the IA at the time of the meeting was undertaking data
100 collection and has engaged all the public sector stakeholders that have reporting
101 obligations. To date, the IA has received a majority of information required. The IA team
102 is currently in Guyana meeting with reps of agencies and have completed meetings with
103 the Ministry of Finance, the Guyana Gold Board, the Guyana Geology and Mines
104 Commission and the Guyana Revenue Authority. Meetings have been requested with the
105 other agencies such as the Guyana Forestry Commission, the National Insurance
106 Scheme, the Department of Fisheries, - Ministry of Agriculture, the Environmental

107 Protection Agency and the Pesticides and Toxic Chemicals Control Board and most have
108 already been scheduled. The Committee also reported that the draft Inception Report is
109 due on January 14, 2022.

110 At this point, the IA made a presentation giving an update on the status of their report
111 preparation process. Further, they explained the option of Flexible Reporting and how
112 this might be achieved. The IA was engaging with the GRA to explore whether the GRA
113 would be able to do an analysis of the largest payers and provide this information to the
114 IA for use in the report (minus names and other information) as a workaround the
115 confidentiality clause in the legislation governing the GRA. The lack of a single
116 identification number across all government agencies was also seen as a limitation for
117 which a recommendation to address will be included in the Report. The IA also listed
118 lack of information from the Ministry of Finance, the Guyana Forestry Commission, the
119 Guyana Geology and Mines Commission and the Pesticides and Toxic Chemicals
120 Control Board.

121 The IA recommended including the National Industrial and Commercial Investments
122 Limited (NICIL) in the reporting since that entity receives dividends from investments
123 in the mining sector.

124 Consideration should be given to the concerns of indigenous communities on the effect
125 of forestry and mining on their communities and on whether there is any money from
126 those sectors, such as royalties, made to these communities. The IA will take this up
127 with the GGMC, GFC and Ministry of Finance.

128

129 **Communications and Outreach Committee's Report:**

130 The Communications Committee did not meet during December. The Committee is still
131 to complete the review of the Communications Strategy. The meeting heard that the
132 decision of the MSG based on the recommendation from the Committee that Middle
133 Road Group be the website services provider was executed and an agreement has been
134 signed between that entity and the Ministry of Natural Resources.

135

136 **MSG Work plan/TOR/Validation Committee Report:**

137 The Committee is yet to find common ground on the MSG TOR review impasse
138 surrounding alternate members having no voice. The Committee has had consensus on

139 every other issue with some amendments. A submission by Civil Society will be re-
140 circulated to all MSG members to assist in guiding the process forward.

141 **AGENDA ITEM NO 7 – Update on GYEITI Validation**

142 The written responses to the Validation Assessment must be submitted to the EITI
143 Validation Team by January 31, 2022. Each of the sectors will review and provide its
144 comments on the Validation Assessment prior to the deadline.

145 **AGENDA ITEM NO 8 – Secretariat’s Report:**

- 146 • The Secretariat’s Report along with an Inventory Report was circulated.

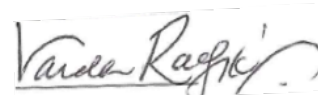
147 **AGENDA ITEM NO. 9 – Any Other Urgent Business:**

148 There being no other business the meeting stood adjourned at 12:10 pm.

149 Next meeting scheduled for Wednesday, February 9, 2022 at 10:00 hrs., virtually.

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151

152
153 Johann Earle (Mr.)
154 Communications Officer
155 GYEITI National Secretariat



Vanda Radzik
Chair (Civil Society)

158 **DECISIONS AGREED AT 4th STATUTORY MEETING OF MSG HELD ON**
159 **WEDNESDAY JANUARY 12, 2022.**

- 160 1. Each of the sectors is to submit separately their responses to the Validation
161 Assessment after which the Secretariat will forward to EITI International.
- 162 2. The IA will meet the members of the IA Committee and the wider MSG on the
163 ongoing process of the preparation of the 3rd EITI Report.
- 164 3. The MSG and the Secretariat to follow up with the MNR on the retendering for
165 the Beneficial Ownership and Systematic Disclosure consultancies.
- 166 4. The Secretariat is to recirculate the written submission by Civil Society on the
167 amendments to the MSG TOR.
- 168 5. The Secretariat will follow up with the MNR for a status update on the vacancies
169 that were advertised for the GYEITI Secretariat.
- 170 6. The Communications Committee is to complete its review of the
171 Communications Strategy and update the MSG via email.

