

**MULTI STAKEHOLDER GROUP 47th STATUTORY MEETING
MINUTES OF MEETING HELD
ON WEDNESDAY FEBRUARY 9, 2022 AT 10:10 AM
VIA ZOOM**

ATTENDANCE: MSG and SECRETARIAT STAFF

	Name & Sector	Gender	Members Present	Members Absent	Alternate	Gender	Present	Absent
INDUSTRY								
1	J Bronchalo	M		w/e	A Gohil	M	x	
2	R Ramjit	M		w/e	J Vogt	M	x	
3	A Alphonso	M		w/e	A Jagnandan	M		w/e
4	R Khan	M	x		N McLean	M		w/e
CIVIL SOCIETY								
5	L Carryl	M		w/e	M McCormack	M	x	
6	N Fredericks	M		w/e	L Fiedtkou	M	x	
7	V Radzik	F	x		K Cort-Kansinally	F	x	
8	G Camacho	F	x		D Khan	F		Resigned. To be replaced
GOVERNMENT								
9	S Roopnauth	F		w/e	T Balgobin	M		w-out/e
10	H Khan	F		w/e	S Richmond	M		w/e
11	V Harris	F	x		S Hussain	M		w/e
12	M Munroe	M	x		M Pertab	M		w-out/e
Secretariat Staff								
1	R Jadoopat	M		w/e				
2	J Earle	M	x					
3	S Parkinson	F	x					
4	R. Budhu	M	x					

1 AGENDA ITEM 1: MEETING CALLED TO ORDER

2 The meeting which was held via zoom was called to order at 10:10 am by co-chair Ms.
3 Vanda Radzik (Civil Society) who welcomed everyone and thanked them for attending.

4 .

5 AGENDA

AGENDA (Draft) [75 mins]

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8	1. Call to Order and Welcome	1 min
9		
10	2. Excuses / Attendance Record	2 mins
11		
12	3. Adoption of Agenda	2 mins
13	4. Minutes of 47th MSG Statutory Meeting held 12.01.2022	5 mins
14	a) Corrections / Omissions / Adoption	
15		
16	5. Decisions of 47th Statutory Meeting – Status of Implementation	5 mins
17	6. Report From MSG Committees:	15 mins
18	a) MSG Co-Chairs	
19	b) Communications & Outreach	
20	c) Work Plan, MSG TOR and Validation	
21	d) MSG-IA	
22		
23	7. Update on GYEITI Validation	10 mins
24		
25	8. GYEITI 3rd EITI Report Preparation – Status Update	10 mins
26		
27	9. Secretariat Report January 2022	15 mins
28	a) Work Plan implementation	
29	b) Hiring of Staff and Consultants	
30	c) Public Awareness	
31	d) Financial Report	
32	e) Inventory Report	
33	f) Report on Confidentiality Agreement Submission	
34		
35	10. Any Other Business	10 mins
36		
37	11. Announcement of Next MSG Meeting – 9th March, 2022	
38	Close	

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40 **AGENDA ITEM No 2 – Excuses/Attendance Record**

- 41 • Excuses tendered by the Secretariat for Mr. Ryan Ramjit, Ms. Sonya Roopnauth,
 42 Mr. Nicholas Fredericks, Mr. Larry Carryl, Mr. Andron Alphonso, Mr. Avalon
 43 Jagnandan, Mr. Norman McLean and Mr. Shahrukh Hussain.
 44

45 **AGENDA ITEM NO 3 – Adoption of Agenda**

46 The Agenda was adopted by Mr. Rafeek Khan and seconded by Mr. Michael Munroe.

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48 **AGENDA ITEM NO 4 – Minutes of 47th Statutory MSG Meeting:**

49 Following a correction (J. Vogt being marked absent instead of present), the Minutes of
50 the 47th Meeting was adopted by Mr. Joachim Vogt and seconded by Mr. Rafeek Khan.

51 **AGENDA ITEM NO 5 – DECISIONS AGREED AT 47th STATUTORY**
52 **MEETING OF MSG HELD ON WEDNESDAY JANUARY 12, 2022.**

- 53 1. Each of the sectors is to submit separately their responses to the Validation
54 Assessment after which the Secretariat will forward to EITI International.
55 **(Completed)**
- 56 2. The IA will meet the members of the IA Committee and the wider MSG on the
57 ongoing process of the preparation of the 3rd EITI Report. **(Completed)**
- 58 3. The MSG and the Secretariat to follow up with the MNR on the retendering for
59 the Beneficial Ownership and Systematic Disclosure consultancies. **(Update**
60 **provided/Ongoing)**
- 61 4. The Secretariat is to recirculate the written submission by Civil Society on the
62 amendments to the MSG TOR. **(Completed)**
- 63 5. The Secretariat will follow up with the MNR for a status update on the vacancies
64 that were advertised for the GYEITI Secretariat. **(Update provided/Ongoing)**
- 65 6. The Communications Committee is to complete its review of the
66 Communications Strategy and update the MSG via email. **(Not completed)**

67 **AGENDA ITEM NO 6 – Report from MSG Committees:**

68 **MSG Co-Chairs**

69 The meeting heard that Mr. Ryan Ramjit represented the MSG on the interview panel
70 for the post of National Coordinator. He is to present a brief report on his participation
71 in this process and the way forward. The meeting was informed that two persons have
72 been selected in the persons of Co-Chairs Vanda Radzik and Michael Munroe to
73 participate on the interview panel for the three other advertised positions –
74 Administrator, Legal Officer and Systems Administrator. The MSG noted that it should
75 impress upon the MNR that the body has more of a vested interest in the new positions
76 at the GYEITI Secretariat than the other agencies represented and as such its
77 participation on the panel should be reflective of this through the number of
78 participants.

79 It was also reported that the Co-Chairs met on Tuesday February 8, 2022 to discuss the
80 staffing issues at the Secretariat, in particular the position of National Coordinator.

81 **MSG IA Committee Report:**

82 The meeting heard that the IA, BDO LLP, met with the members of the IA Committee on
83 Friday January 14, 2022 for a very cordial exchange where clarity was offered on issues
84 surrounding the preparation of the 3rd EITI Report and the option of Flexible Reporting.
85 The meeting was reminded that the MSG has agreed to Flexible Reporting with some
86 caveats and feedback is awaited from the IA Team.

87 The meeting heard too that the budgets for the consultancies for Beneficial Ownership
88 and Systematic Disclosure has been approved and the consultancies will be readvertised
89 by the MNR. The need for the consultants had been made in recommendations from
90 Reports 1 and 2.

91 **Communications and Outreach Committee's Report:**

92 The Committee is still to complete the review of the Communications Strategy. However
93 it was reported that the Committee made progress in reviewing a substantial part of the
94 Communications Strategy. The Committee is said to be well advanced in understanding
95 where the gaps are. It is the aim of the Committee to have a concise summary of the
96 priority actions. It was reported that content wise the website has seen improvements
97 based on the feedback from the Committee and the Secretariat will continue to make
98 these updates.

99 **MSG Work plan/TOR/Validation Committee Report:**

100 The Committee is yet to find common ground on the MSG TOR review impasse
101 surrounding alternate members having no voice. The Committee has had consensus on
102 almost every other issue with some amendments. A submission by Civil Society will be
103 recirculated to all MSG members to assist in guiding the process forward. The position
104 of Civil Society remains the same - that Alternate Members should have voice in
105 meetings. Civil Society reiterated its position that the TOR should remain unchanged
106 since it has served the MSG well over the past years and in the Transition MSG and the
107 status quo should remain at least until the completion of the 3rd EITI Report.

108 **AGENDA ITEM NO 7 – Update on GYEITI Validation**

109 The meeting heard that all of the sectors have submitted their written responses to the
110 initial draft Validation Assessment on or before the deadline of January 31, 2022. The
111 Secretariat and MSG are now awaiting the response from the International Validation
112 Team.

113 **AGENDA ITEM NO 8 - GYEITI 3rd EITI Report Preparation – Status Update**

114 The sectors have each submitted their comments to the initial Draft Inception Report and the MSG and
 115 Secretariat are awaiting the submission of the final Inception Report.

116 **AGENDA ITEM NO 9 – Secretariat’s Report:**

117 The Secretariat’s Report along with an Inventory Report was circulated.

118 **AGENDA ITEM NO. 9 – Any Other Urgent Business:**

119 There being no other business the meeting stood adjourned at 12:10 pm.

120 Next meeting scheduled for Wednesday, March 9, 2022 at 10:00 hrs., virtually.

121
 122 Johann Earle (Mr.)
 123 Communications Officer
 124 GYEITI National Secretariat
 125



Vanda Radzik
 Chair (Civil Society)

126 **DECISIONS AGREED AT 48th STATUTORY MEETING OF MSG HELD ON**
 127 **WEDNESDAY FEBRUARY 9, 2022.**

- 128 1. The MSG will seek clarity from the MNR on whether the two persons selected to
 129 participate in the interview panels for the remaining Secretariat posts will be
 130 interviewing persons applying for all three positions.
- 131 2. The MSG to impress upon the MNR that the body has more of a vested interest in
 132 the new positions at the GYEITI Secretariat and as such its participation on the
 133 panel should be reflective of this through the number of participants.
- 134 3. The Secretariat to circulate the financial report for the month of January 2022.
- 135 4. The Secretariat to resend Confidentiality Agreements to the members who are yet
 136 to sign theirs electronically.
- 137 5. The Secretariat to recirculate Civil Society’s position on the MSG TORs sticking
 138 point of Alternate Members having no voice in meetings.
- 139 6. The Secretariat to circulate the invitation to the International Secretariat’s
 140 Webinar on February 22, 2022 on Annual Progress Reports and Work Plans.
- 141 7. The Communications Committee to examine the proposal to produce a monthly
 142 newsletter instead of two times per month and if found favourable, make the
 143 recommendation to the MSG.
- 144 8. There will be a comprehensive report on the preparation of the 2022-2023 work
 145 plan at the March MSG meeting.



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