

**MULTI STAKEHOLDER GROUP 52<sup>nd</sup> STATUTORY MEETING  
MINUTES OF MEETING HELD  
ON WEDNESDAY JUNE 15, 2022 AT 10:10 AM  
VIA ZOOM**

**ATTENDANCE: MSG and SECRETARIAT STAFF**

	<b>Name &amp; Sector</b>	<b>Gender</b>	<b>Members Present</b>	<b>Members Absent</b>	<b>Alternate</b>	<b>Gender</b>	<b>Present</b>	<b>Absent</b>
<b>INDUSTRY</b>								
<b>1</b>	<b>J Bronchalo</b>	<b>M</b>		<b>w/e</b>	<b>A Gohil</b>	<b>M</b>	<b>X</b>	
<b>2</b>	<b>R Ramjit</b>	<b>M</b>	<b>x</b>		<b>J Vogt</b>	<b>M</b>	<b>x</b>	
<b>3</b>	<b>A Alphonso</b>	<b>M</b>		<b>w/e</b>	<b>A Jagnandan</b>	<b>M</b>	<b>x</b>	
<b>4</b>	<b>R Khan</b>	<b>M</b>	<b>x</b>		<b>N McLean</b>	<b>M</b>		<b>w/e</b>
<b>CIVIL SOCIETY</b>								
<b>5</b>	<b>L Carryl</b>	<b>M</b>		<b>Resigned</b>	<b>M McCormack</b>	<b>M</b>	<b>x</b>	
<b>6</b>	<b>N Fredericks</b>	<b>M</b>		<b>w/e</b>	<b>L Fiedtkou</b>	<b>F</b>	<b>x</b>	
<b>7</b>	<b>V Radzik</b>	<b>F</b>	<b>x</b>		<b>K Cort-Kansinally</b>	<b>F</b>	<b>x</b>	
<b>8</b>	<b>G Camacho</b>	<b>F</b>	<b>x</b>		<b>D Khan</b>	<b>F</b>		<b>Resigned. To be replaced</b>
<b>GOVERNMENT</b>								

9	S Roopnauth	F		w-out/e	T Balgobin	M		w/e
10	H Khan	F	x		S Richmond	M		w- out/e
11	V Harris	F	x		S Hussain	M		w- out/e
12	M Munroe	M	x		M Pertab	M		w- out/e
<b>Secretariat Staff</b>								
1	P Misir	M	x					
2	J Earle	M	x					
3	S Parkinson	F	x					
4	R. Budhu	M		w/e				

1 **AGENDA ITEM 1: MEETING CALLED TO ORDER**

2 The meeting which was held via Zoom was called to order at 10:10 am by Chair Mr Michael  
3 Munroe (Government) who welcomed everyone and thanked them for attending.

4 **AGENDA**

5 **AGENDA (Draft) [70 mins]**

- 6
- 7 **1. Call to Order and Welcome 1 min**
- 8 **2. Excuses / Attendance Record 2 mins**
- 9 **3. Adoption of Agenda 2**  
10 **mins**
- 11 **4. Minutes of 51st MSG Statutory Meeting held May 11, 2022 5**  
12 **mins**
- 13 **a) Corrections / Omissions / Adoption**

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15	<b>5. Decisions of 51st Statutory Meeting – Status of</b>	
16	<b>Implementation/Outstanding decisions</b>	
17	<b>5 mins</b>	
18	<b>6. Report From MSG Committees:</b>	<b>15</b>
19	<b>mins</b>	
20	<b>a) MSG Co-Chairs</b>	
21	<b>b) Communications &amp; Outreach</b>	
22	<b>c) Work Plan, MSG TOR and Validation</b>	
23	<b>d) MSG-IA</b>	
24		
25	<b>7. Update on EITI International Secretariat visit/Validation Assessment</b>	
26		<b>10</b>
27	<b>mins</b>	
28		
29	<b>8. GYEITI 3rd EITI Report Preparation – Status Update</b>	
30	<b>10 mins</b>	
31		
32	<b>9. Secretariat’s Report - May 2022</b>	<b>10</b>
33	<b>mins</b>	
34	<b>a) General Update on Ongoing Activities</b>	
35		
36	<b>10. Any Other Business</b>	<b>10</b>
37	<b>mins</b>	
38		
39	<b>11. Announcement of Next MSG Meeting – 13th July, 2022</b>	
40	<b>Close</b>	
41		
42	<b>AGENDA ITEM No 2 – Excuses/Attendance Record</b>	
43	• Excuses tendered by the Secretariat for Jesus Bronchalo and Tarachand Balgobin.	
44		



45 **AGENDA ITEM NO 3 – Adoption of Agenda**

46 The Agenda was adopted by Mr. Rafeek Khan and seconded by Mr. Mike McCormack.

47  
48 **AGENDA ITEM NO 4 – Minutes of 51st MSG Statutory Meeting held May 11,**  
49 **2022**

50 **AGENDA ITEM NO 5 – Decisions of 51st Statutory Meeting – Status of**  
51 **Implementation/Outstanding decisions**

52 The Sectors will submit their comments on the draft 2019 report from May 14 through 16,  
53 2022. (Completed)

54 Secretariat will inform the MSG when it would have completed the tracking of  
55 recommendations made in the FY 2018 report. (Completed – details to be provided)

56 Members can share aspects of the draft report with technical persons providing the entire  
57 draft report is not disclosed prior to its finalization and approval. (Completed)

58 The Secretariat will create a new WhatsApp Group for the MSG. (Ongoing)

59 The meeting reiterated the need for the physical copies of the Minutes to be signed by the  
60 Chair and person preparing them. (Ongoing)

61 The MSG will explore opportunities for capacity building for the purposes of  
62 understanding and evaluating complex reports. The capacity building could come not  
63 only from the IA in relation to the EITI Reports but also from other sources in light of the  
64 many issues that need to be addressed following our Validation process. (Ongoing)

65 Note 1: In relation to the decision on the creation of the new WhatsApp group, the  
66 Communications Officer informed the meeting that the MNR was asked to provide a  
67 phone number that could be used for this purpose. The Communications Officer  
68 explained that should a personal cell number be used for the creation of the group then  
69 we may find ourselves in a similar dilemma should that person cease to be employed with  
70 the MNR. While the Chair of the meeting understood the complexity of the issue whereby  
71 the previous coordinator was the convener of the old group and thus could not be deleted,  
72 this point was not clear to the entire meeting. Ms Vanelda Harris asked what the difficulty  
73 would be with the creation of a temporary group to which Ms Shanezia Parkinson  
74 responded she was not prepared to use her personal number for this purpose. The Chair  
75 asked that the record reflect his discomfort at the way the statement was made and  
76 directed at a member of the MSG. He said that the MSG will make recommendations with  
77 regards to the comment made.

78 Note 2: In relation to the decision on capacity building, it was suggested that the Trinidad  
79 EITI be looked upon as a model that could be emulated. The point was made too that

80 national secretariats should be considered along with the International Secretariat for  
81 capacity building. It was suggested that a small working group be established to look at  
82 training and capacity building. This suggestion was then adopted as a decision of the  
83 meeting. The National Coordinator said that there needs to be a motion put before the  
84 meeting before decisions are taken. He noted that comments are being converted into  
85 decisions with no pathway being shown of how they arrived there. The Chair of the  
86 meeting then put the issue as a motion which received the support of the members at the  
87 meeting. Vanda Radzik seconded.

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89

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91 **AGENDA ITEM NO 6 – Report from MSG Committees:**

92 **MSG Co-Chairs**

93 There was no report of the Co-Chairs since the previous MSG meeting.

94

95 **MSG IA Committee Report:**

96 While there was no report from this committee, one of the members asked that the Fiscal  
97 Year 2019 report be made available in open document format. Uploads of the report and  
98 annexes to the website to be more prominently posted. These proposals were supported  
99 by each sector.

100 No report from this committee.

101

102 **Communications and Outreach Committee's Report:**

103 Chair of the Committee Mr Joachim Vogt undertook to have a report by the next MSG  
104 meeting. he noted that the Validation corrective measures should be included in the  
105 work of the committee.

106

107

108 **MSG Work plan/TOR/Validation Committee Report:**



109 The Committee is to commence deliberation for the preparation of the GYEITI Work Plan.  
 110 The Committee reported that the PS is to convene a meeting with the committee to  
 111 address the outstanding issue of alternates having voice.

112 **AGENDA ITEM NO 7 – Update on EITI International Secretariat**  
 113 **visit/Validation Assessment**

114 The Secretariat reported that it had been making contact with the government reporting  
 115 agencies to confirm their availability for the proposed meetings hence the delay in  
 116 finalizing of the final agenda. The meeting heard that there were conflicts with timing.  
 117 Civil Society noted that the first day of the visit was devoted to meeting members of the  
 118 government but not of the opposition.

119 **AGENDA ITEM NO 8 – GYEITI 3rd EITI Report Preparation – Status Update**

120 No report tendered.

121


122 **AGENDA ITEM NO. 9 – Secretariat’s Report - May 2022**

123 **AGENDA ITEM NO. 10 – Any Other Business**

124 The meeting was told that the MNR is in receipt of the evaluation scores for the interviews  
 125 done of applicants to the Secretariat vacancies, and these scores are being collated after  
 126 which the highest ranked candidates will be engaged.

127 **AGENDA ITEM NO. 11 – Announcement of Next MSG Meeting – 13th July,**  
 128 **2022**

129 .....  
 130 Johann Earle (Mr.)  
 131 Communications Officer  
 132 GYEITI National Secretariat



.....  
 Michael Munroe  
 Chair (Government)

135 **DECISIONS AGREED AT 52<sup>nd</sup> STATUTORY MEETING OF MSG HELD ON**  
 136 **WEDNESDAY JUNE 15<sup>th</sup> 2022.**

137 MSG reiterated that Minutes will be sent to each Co-Chair for signature by June 17, 2022  
 138 A small working group to be established to look at training and capacity-building needs  
 139 of the MSG.

- 140 The MSG decided that the 2019 report and annexes are to be uploaded to the website in  
141 open data format and shared with the MSG in like fashion.
- 142 Report and annexes' to be more prominently positioned on GYEITI website.