

**Guyana Extractive Industries Transparency Initiative**

55 Main Street, Georgetown, Guyana  
Tel. No. (592) 231-2504 and (592) 231-2505

[www.gyeiti.org](http://www.gyeiti.org)

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**66th MEETING OF THE MULTI -STAKEHOLDER’S GROUP**

**MINUTES OF MEETING HELD ON AUGUST 9, 2023 AT 10:00 HRS**

**VIRTUAL MEETING VIA ZOOM**

**1. Call to Order and Welcome.**

Chairman of the Multi-stakeholders’ Group Mr. Michael Munroe welcomed all members and called the Meeting to order at 10:25 hrs.

**2. Announcements**

Excuses were presented for: -

Ms Vanda Radzik

Mr. Andron Alphonso.

**3. Adoption of AGENDA**

The agenda was proposed for adoption by Mr. Rafeek Khan (I) and seconded by Ms. Kerry Ann Kansinally (C).

**4. MINUTES OF THE 65th MSG – consideration and Adoption.**

The Minutes was adopted by Mr. Matt Niewenhaus and seconded by Ms. Loretta Fiedtkou.

**5. Implementation of decisions of the 65th Meeting.**

**(i) Assistant Administrator to assist with website.**

There has been no conclusion to the suggestion that there is an administrator employed by the Secretariat to help in managing the day -to- day duties related to the website.

**(ii) IA Committee report on the status of the TOR 2021**

The meeting was informed that the MNR was awaiting approval from the World Bank for the procurement process to go ahead.

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### **(iii) Approval of the work plan**

The Workplan was approved at meeting held on August 2, 2023 and the Secretariat is in the early stages of implementation.

## **6. For discussion**

### **(i) The TOR/ Procurement process for the FY 2021 Report –**

The meeting was informed that the MNR is in the process of procuring an Independent Administrator through competitive bidding. the MNR could not engage BDO LLP in a sole-sourcing arrangement. the MNR reportedly assured that the MSG will be involved in the process and that the previously discussed timelines will be maintained.

### **(ii) The meeting heard that the work plan was approved at a Special MSG meeting held on August 2, 2023.**

## **7. Report From MSG Committees:**

### **(i) The Co-Chairs Committee - There was no update from the Co-Chairs Committee as they did not meet.**

### **(ii) The Communications and Outreach Committee –**

This Committee met on August 02, 2023 to discuss urgent matters concerning the GYEITI website. The committee had provided some remarks on the state of the website and had asked the administrator to make corrections.

In addition to that, a number of matters on the outreach work plan such as an engagement at the University of Guyana, outreaches to schools and outreaches to regions 1 and 9. the Secretariat is to finalize the budget for these outreaches and pass to the MNR for approval before sharing with the MSG

It was reported that the Secretariat also reached out to the university for the hosting of a smaller engagement with members of the faculty. This event is not meant to replace the one being held in September.

To the note made that the National Coordinator should have attended the meeting of the Communications and Outreach Committee, Dr. Misir pointed out that he had a prior engagement and hence could not be present.

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**(iii) The Validation/TOR/Work Plan Committee –**

This Committee now has an approved work plan and needs to mobilize to execute it. The Secretariat is in the process of making preparations to execute the deliverables of this plan.

**(iv) IA Committee –**

The IA Committee has not met however the Chair of this Committee had an update from the MNR on the status of the procurement for the 2021 report. The MNR is in the process of procuring through public tendering an Independent Administrator, however this process is awaiting World Bank approval prior to finalization.

The Chair said too that BDO cannot be sole-sourced for the 2021 report. The meeting was assured that the IA would be in place to complete the report before the deadline of December 31, 2023.

The IA Committee undertook to closely monitor the procurement process.

**9. Any Other Business**

Industry member Matt Niewenhaus announced that he was returning home following the completion of his assignment in Guyana. His replacement will be William Thompson who is said to have a wealth of experience.

The MSG and the Secretariat thanked Mr. Niewenhaus for his contribution to the process over his tenure at the GYEITI.

Thompson is also said to be taking the reins as Industry sector Chair as Mr. Ryan Ramjit is stepping down from this position.

**10. This meeting recorded no decisions.**

The Meeting adjourned at 12:15 hrs.

MINUTES prepared by:  
Mr. Johann Earl

Meeting Chaired by:  
Mr. Michael Munroe



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Date Prepared: September 11, 2023  
**GYEITI Secretariat**

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Date Signed.....  
**Multi Stakeholder Group**

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**Appendix A: Attendance Record and Excuses**

	Name & Sector	Gender	Members Present	Members Absent	Alternate	Gender	Present	Absent
<b>INDUSTRY</b>								
1	Matt Niewenhous	M	X	w/e	A Gohil	M		w-out/e
2	R Ramjit	M	X		J Vogt	M	X	
3	A Alphonso	M		w/e	A Jagnandan	M	X	
4	R Khan	M	X		N McLean	M		w-out/e
<b>CIVIL SOCIETY</b>								
i	M. McCormack	M	X					
2	L. Fiedtkou	F	X					
3	V Radzik	F	x					
<del>4</del>	K A. Cort-Kansinally	F	X					
<b>GOVERNMENT</b>								
9	S Roopnauth	F	X		T Balgobin	M		w-out/e
10	H Khan	F	X		S Richmond	M		w-out/e
11	V Harris	F	X		S Hussain	M		w-out/e
12	M Munroe	M	X		M Pertab	M		w-out/e

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Secretariat Staff								
1	<b>P. Misir</b>	<b>M</b>	X					
2	<b>Renrick Ramgobin</b>	<b>M</b>	X					
3	<b>Johann Earl</b>	<b>M</b>	X					
4	<b>Richard Budhu</b>	<b>M</b>	X					
5	<b>R. Jagarnauth</b>	<b>F</b>	vacation					

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APPENDIX B. Agenda

**66th MEETING OF THE MULTISTAKEHOLDER'S MEETING**

**June 14, 2023**

**ZOOM MEETING: 10:00 HRS**

AGENDA

1. Call to Order and Welcome
2. Excuses / Attendance Record
3. Adoption of Agenda
4. Minutes of 6th MSG Statutory Meeting held 12.07.2023
  - a) Corrections / Omissions / Adoption
5. Decisions of 65<sup>th</sup> Statutory Meetings – Status of Implementation
6. For discussion –The TOR/ Procurement process for the FY 2021 Report.
7. For approval - The prioritized work plan
8. Report From MSG Committees:
  - i) MSG Co-Chairs

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ii) Communications and Outreach - Communication Strategy comments for

Approval

iii) Work Plan, MSG TOR and Validation

iv) MSG-IA

9. Any Other Business