

MINUTES of the 74th MEETING OF THE MULTI-STAKEHOLDER'S GROUP
APRIL 10th, 2024 held virtually via ZOOM MEETING: 10:00 HRS

Chair- Ms Vanda Radzik

1. Call to Order and Welcome:

Announcements: The following members were excused:

- Anand Gohil(I)
- A. Alphonso (I)
- A. Jagnandan (I)
- K. Cort-Kansinally (CS)
- M. Williams (CS)
- Sonya Roopnauth (G)

2. Adoption of AGENDA

Proposed for adoption: **D. De Souza (CS)**

Seconded by: **W. Thompson (I)**

3. MINUTES OF THE 73rd MSG – consideration and Adoption.

Proposed for adoption: **W. Thompson (I)**

Seconded by **M. Munroe (G)**

4. Reports from MSG Committees

(i) IA Committee:

- The chair of the IA Committee indicated that all updates were provided via email.
- The current chair of the MSG provided the following update on the IA TOR as was communicated to her by the PS of MNR:
 - PS has received the approved TOR from the Secretariat.
 - PS is conflating all 3 steps to expedite the process.
 1. The TOR has been sent to the Ethical body.
 2. Sent to Tender Board.
 3. Sent to Hart-BDO Guyana.
 - Hart -BDO will now review and send their Workplan and Budget, which will revert to MSG for required MSG approval.
 - PS indicated that he has also sent out notice to all relevant reporting agencies to alert them of upcoming reporting requirements/templates etc.
 - Expected timeline for having IA contract in hand is estimated to be by early May.
 - Secretariat to follow up with PS and communicate with MSG.

ACTION DECIDED- Secretariat to follow up with PS and communicate with MSG on the progress of the IA Consultant readiness to commence work on the FY 2022 Report.

OTHER UPDATES:

Beneficial Ownership Transparency (BOT):

- The BOT Inception Report (IR) was approved.
- The BOT Consultants requested written approval of the IR and this approval was sent out by the chair, Ms Vanda Radzik on behalf of the MSG and was copied to the Secretariat.

- The BOT Consultants will be visiting Guyana from May 06 to May 09, 2024, to execute the BOT Workshop.
- The first workshop will be on May 07th and Mr. William Thompsom (MSG Industry member), volunteered to host this meeting at the office of Exxon Mobil at 86 Duke Street.

Systematic Disclosure (SD):

- The Systematic Disclosure Inception Report was approved.
- The data collection phase was successfully completed.
- In the next 2 weeks, the draft of the SD Report will be available.
- Simultaneously, feedback from the reports is needed to check consistency.

Data Dissemination Bulletin (DDB):

- The approval form will be recirculated for MSG members to indicate their decision by Friday 12, 2024.
- Once approved via the round-robin method, the DDB will be published on the GYEITI website.

MSG Attendance Score Card:

- A decision was taken at the last meeting to make the MSG Attendance Score Card public on the GYEITI website after the end of the first quarter for 2024.
- Concerns were raised on whether the alternate member should be counted in the scorecard calculation if the primary member attended the meeting.
- An additional point was that members were unaware that it was necessary for the alternate to attend if the primary member was present and that the alternate members were unaware that their attendance was necessary.
- It was stated that if it is necessary for both primary and alternate members to attend, the alternate members will have to be informed.
- Another point was made to state that alternates members are chairing MSG Committees and thus, need to attend based on the MSG TOR.
- Concerns were also raised as to the method used to calculate the scores as it is standard that each month has one MSG Statutory meeting but some months such as October and November had three such meetings due to the report and the short notice of these additional meetings may negatively impact attendance and thus, this skews the score.
Hence, opinion expressed that only the standard monthly MSG meeting should be used as the standard to calculate the scores.
- Given the expressed need for both member and alternate to attend MSG meetings, an interest was expressed to have one alternate, N. McLean swapped with a representative from the Private Sector Commission.
- It was noted that Mr. T Balgobin has also never attended MSG meetings and that this situation would be further discussed by the Government MSG caucus.

(ii) Communications Committee

- The planning for the Lethem trip is progressing and a list of key stakeholders is being compiled by the secretariat with the help of the MSG.
- The Lethem trip is now scheduled for July 2024 but proper planning must be done as to renting accommodation, arranging transportation, meals etc.
- The outreach to the University of Guyana must be completed.
- The Data Dissemination Bulletin needs to be approved.
- The Guyana Women Miners Organization (GWMO) expressed their interest in rejoining the MSG via email to the secretariat.
- The Co-Chair of Industry MSG had communicated his interest in the GWMO applying to the MSG for membership.
- The relevance of the International Secretariat Capacity building webinars on the new 2023 Standard requirements for Reporting was questioned by an MSG member.
- Other MSG members expressed the usefulness of these sessions and the information gleaned.

- The quarterly newsletter will be completed as soon as a summary on Beneficial Ownership and Systematic Disclosure is added on or before April 30, 2024.
- A point was made that all media releases should go to other media houses for distribution and not restricted to any one media house.

(iii) Workplan, MSG -TOR and Validation Committee

The committee has not met but the chair, Miss Sonya Roopnauth, will have a meeting soon with the World Bank Consultant, Mr. Sam Tokpah.

(iv) Legal and Regulatory Committee:

Committee has not met.

5. Secretariat Report

An oral summary of the Secretariat's report was presented.

6. Any other Business and Close of meeting:

- Secretariat to send out table showing MSG members who will be continuing when MSG is renewed in September 2024.
- On 8 May 2024, Miss Vanda Radzik will hand over chairmanship of the MSG to Michael Munroe.
- The highly disruptive Zoom connection due to Secretariat's non-renewal of Zoom Account was reported and rectification of this situation urged by MSG with immediate renewal – and that, in future, ZOOM account status to be checked by Secretariat prior to all MSG meetings in the future.
- The Chair thanked everyone for their participation and announced the date for the next meeting on **May 08, 2024**.

SECRETARIAT NOTE: Due to a delay with the processing of the renewal by the Ministry, the Secretariat's Zoom account, this MSG meeting was completed using four Zoom links whereby MSG members had to leave the meeting after the allotted time ended and rejoin using the new Zoom link for each meeting.

Summary of Decision and follow-up actions.

Agenda Item	Issue Source	Decision/ action	Status
4	(i) IA Committee	ACTION DECIDED- Secretariat to follow up with PS and communicate with MSG on the progress of the IA Consultant readiness to commence work on the FY 2022 Report.	
4	(ii) Communications Committee	ACTIONS DECIDED – Data Dissemination Bulletin to be approved by April 12, 2024.	
4	(iii) Workplan, MSG -TOR and Validation Committee	ACTIONS DECIDED- Meeting with World Bank Consultant to be done	

Prepared by: **Renrick Ramgobin**
 GYEITI Secretariat.

May 2, 2024.

Signed: 

Vanda Radzik
Chairperson, Multi-Stakeholder Group

74th MEETING OF THE MULTISTAKEHOLDER’S GROUP

APRIL 10, 2024

ZOOM MEETING: 10:00 HRS

AGENDA

- o Call to Order and Welcome
- o Expression of sympathy to MSG industry member, Avalon, the brutal killing of his son
- o Excuses from absent MSG Members

1. Adoption of AGENDA

2. MINUTES OF THE 73rd MSG – Consideration and Adoption.

3. Reports from MSG Committees

- (i) Co- Chairs
- (ii) IA Committee
- (iii) Communication and Outreach Committee
- (iv) Workplan, MSG -TOR and Validation Committee
- (v) Legal & Regulatory Committee

4. Approvals by MSG

- (i) Approved TOR for the IA firm: Update and status of IA contracting process
- (ii) Approved Beneficial Ownership Inception Report/ Consultancy and Schedule of Workshops in May
- (iii) Approved Systematic Disclosure Feasibility Study and roll out of next steps including Capacity Building.
- (iv) Approval of Data Dissemination Bulletin

5a Status and update on MSG Attendance Record and public posting on website.

5b Status of MSG members: Who are retiring at end of September? Who are continuing on?

Who are “new members recruited?”

5. Secretariat’s Report

6. Any Other Business

Closure and announcement of date for next MSG Statutory Meeting – Wednesday, May 8,2024

Attendance:

	Name/Sector	Gender	Present	Absent	Alternate		Present	Absent
Industry								
1	W. Thompson	M	X		A. Gohil	M		w/e
2	R. Ramjit	M	X		J. Vogt	M	X	
3	A. Alphonso	M		w/e	A. Jagnandan	M		w/e
4	R. Khan	M	X		N. McLean	M		w/e

Civil Society								
5	D. De Souza	F	X		M. McCormack	M	X	
6	I. Fiedtkou	F	X		B. Clenkian	F	X	
7	V. Radzik	F	X		G. Singh	M	X	
8	K. Cort-Kansinally	F		w/e	M. Williams	M		w/e
Government								
9	S. Roopnauth	F		w/e	T. Balgobin	M		wo/e
10	H. Khan	F	X		S. Richmond	M	X	
11	V. Harris	F	X		S. Hussain	M	X	
12	M. Munroe	M	X		M. Pertab	M	X	

	Secretariat	Gender	Present	Absent
1	P. Misir	M	X	
2	Renrick Ramgobin	M	X	
3	Johann Earl	M	X	
4	Richard Budhu	M	X	
5	R. Jagarnauth	F		X
	Sam Tokpah, Consultant	M	X	