

**40th MULTI STAKEHOLDER GROUP MONTHLY MEETING
NOTES OF MEETING HELD
ON WEDNESDAY, 10th FEBRUARY 2021 AT 10:10 HRS
VIA ZOOM ONLINE MEETING PLATFORM
ATTENDANCE: FULL AND ALTERNATE MEMBERS of the MSG and STAFF**

	Name & Sector	Members Present	Members Absent	Alternate	Present	Absent
Industry						
1	P. Harding		w-out/e	Vacant		
2	R. Ramjit	x	w/e	J. Bronchalo		w/e
3	D Ramsaroop		w/e	B Gittens	x	
4	H Shields		w-out/e	Vacant		
Civil Society						
5	L Carryl	x		M McCormack	x	
6	P Atkinson	x		L George	x	
7	C Bernard	x		V Radzik	x	
8	G Camacho		w-out/e	Vacant		
Government						
9	G Pollard	x		T Balgobin		w-out/e
10	E Watson		w/e	J McKenzie	x	
11	G Statia		w/e	H Khan	x	
12	Vacant			T Khan		w/e
Secretariat Staff						
1	R Jadoopat	x				
2	D Barker	x				
3	N Earle	x				
4	S Parkinson	x				

1 **AGENDA ITEM No. 1: MEETING CALLED TO ORDER**

2 The meeting was called to order at 10:10 hours by sitting Chair Mr Ryan Ramjit

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4 **AGENDA ITEM No. 2: EXCUSES / ATTENDANCE RECORD**

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6 Excuses were received from Mrs. Eulienne Watson and Mr. Jesus Bronchalo for their absence.

7 **AGENDA (Draft) [65 mins]**

9	1. Call to Order and Welcome	1 mins
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11	2. Excuses / Attendance Record	2 mins
12		
13	3. Adoption of Agenda	2 mins
14		
15	4. Minutes of 39th MSG Meeting	5 mins
16	a) Corrections and/or omissions	
17	b) Adoption	
18		
19	5. Status Update on Preparation of Guyana's 2nd EITI Report	15mins
20	6. Status Update on GYEITI-USAID-PADF Project –MSG-PADF subcommittee	10 mins
21	7. <u>For Approval:</u>	15 mins
22	- GYEITI Annual Progress Report FY 2019	
23	- Resolution to Amend MSG TOR allowing term extension until 2nd Report	
24	Approval and publication and for installation of new MSG after 2nd Report	
25	is published.	
26		
27	- Work Plan 2021-2022	
28		
29		
30	8. Secretariat Report	10 mins
31	a) Discussion on Action List from Minutes of 39th Meeting	

- 32 - Reports on implementation of any action
33 - Substantive non-agenda matters arising out of the Minutes
34 - Financial Report – Estimated and Projected Expenditures
35

36 **9. Any other business**

5 mins

37 **Next MSG Meeting – 10th March 2021**

38
39
40 **AGENDA ITEM No. 3: ADOPTION OF AGENDA**

41 Vanda Radzik adopted the agenda and Gillian Pollard seconded

42
43 **AGENDA ITEM No. 4: MINUTES OF LAST MSG STATUTORY MEETING**

44
45 **a. CORRECTIONS AND/OR OMISSIONS**

46 Following the correction of the date for the next meeting, Hema Khan moved for the adoption
47 of the Minutes while Brian Gittens seconded.

48
49 **AGENDA ITEM No. 5: STATUS UPDATE ON PREPARATION OF 2ND REPORT**

50 The Secretariat reported that the 2nd Report is on track and that the Independent
51 Administrator has been collecting reporting templates from the various reporting entities.
52 However, there are a number of challenges that the IA brought to the Secretariat's attention. A
53 number of entities including government agencies had not yet fully submitted their reporting
54 templates. A letter was sent by Minister of Natural Resources Hon Vickram Bharrat to the
55 government agencies asking their cooperation in submitting the necessary information to
56 facilitate the preparation of the report. In terms of industry, 42 entities have not submitted their
57 templates and due to the voluntary nature of the EITI process, they cannot be forced to do so.
58 The meeting heard that the concerns raised by the GGDMA are being taken into consideration
59 by the IA in the report preparation process. Of the 59 reporting entities, 42 have not submitted
60 reporting templates. The meeting heard that the IA is inclined to allow a few more days for late
61 submission from outstanding entities to allow for the preparation of the Reconciliation Report.

62
63 **AGENDA ITEM No. 6. Update on PADF Project- PADF/MSG SUB-COMMITTEE**

64 The PADF Sub-Committee reported that after reviewing the response by PADF to the sub-
65 committee's assessment of the project, it was found that many of the issues raised were not
66 addressed in full. The sub-committee had asked that anything to do with the CSO small grants
67 and journalism grants not be part of the GYEITI project but this was not adhered to and those

68 items were included in PADF's latest submission. The sub-committee had told PADF that the
69 communication strategy in its current form was not feasible and this was not addressed by
70 PADF. The sub-committee remains concerned over opacity regarding the cost of the laptops
71 and the procurement process for the hiring of Trinidadian company Yellow House Media for
72 the redesign of the GYEITI website.

73 PS McKenzie stressed the importance of being able to salvage some benefit from the PADF
74 project and underscored the need for a face to face or virtual meeting if written communication
75 is not bringing about the desired outcome. All sectors gave their approval for the note detailing
76 the sub-committee's concerns to be sent to the PADF.

77
78 **AGENDA ITEM No. 7. FOR APPROVAL:**

79 15 mins

80 - **GYEITI Annual Progress Report FY 2019**

81 The meeting agreed that the document would be circulated for members to comment.

82 - **Resolution to Amend MSG TOR allowing term extension until 2nd Report**
83 **Approval and publication and for installation of new MSG after 2nd Report**
84 **is published**

85 The meeting proposed the addition of the date of April 30, 2021 for the expiry of the life of the
86 MSG with the understanding that the report is to be submitted and published by March 31,
87 2021. The additional month will allow the current MSG to complete its responsibilities beyond
88 the 2nd Report and have two more meetings - in March and April - before the hand over to the
89 new MSG. the additional month will also be useful for the vetting and appointment of the
90 candidates for the new MSG. the resolution was passed with the amendments included.

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93 **AGENDA ITEM No. 8: Secretariat Report**

94 **The meeting asked members to read the report and submit comments if they have**
95 **any**


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101 **AGENDA ITEM 9: ANY OTHER BUSINESS**

103 **ADJOURNMENT:**

104 There being no other business, the meeting came to a close at 11:15 hrs.

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106 Next meeting is scheduled for Wednesday, March 10, 2021 at 10:00 hrs.

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108
109 Nikolai Earle (Mr.)
110 Communications Officer, GYEITI



111
112 Ryan Ramjit (Mr.)
113 MSG Member (Ind)

114 **DECISIONS MADE AT 40th MSG MEETING HELD ON WEDNESDAY
115 FEBRUARY 10, 2021.**

- 116
117 **1. Following agreement from all three sectors the meeting adopted the
118 Resolution to Amend MSG TOR allowing term extension to no later than
119 April 30, 2021.**
- 120 **2. Secretariat to furnish the MSG with a bullet-point update on the progress
121 of the IA with regards to the 2nd Report**
- 122 **3. Annual progress Report to be sent to members of the MSG for their
123 comments**
- 124 **4. Note on findings of PADF Sub-Committee to be sent to PADF – All sectors
125 agreed. Meeting of the sub-committee to be convened to which PADF
and USAID are to be invited.**