

**41<sup>st</sup> MULTI STAKEHOLDER GROUP MONTHLY MEETING  
NOTES OF MEETING HELD  
ON WEDNESDAY, 10<sup>th</sup> MARCH 2021 AT 10:10 HRS  
VIA ZOOM ONLINE MEETING PLATFORM  
ATTENDANCE: FULL AND ALTERNATE MEMBERS of the MSG and STAFF**

	<b>Name &amp; Sector</b>	<b>Members Present</b>	<b>Members Absent</b>	<b>Alternate</b>	<b>Present</b>	<b>Absent</b>
<b>Industry</b>						
<b>1</b>	<b>P. Harding</b>		<b>w-out/e</b>	<b>Vacant</b>		
<b>2</b>	<b>R Ramjit</b>	<b>x</b>		<b>J. Bronchalo</b>	<b>x</b>	
<b>3</b>	<b>D Ramsaroop</b>		<b>w/e</b>	<b>B Gittens</b>	<b>x</b>	
<b>4</b>	<b>H Shields</b>		<b>w-out/e</b>	<b>Vacant</b>		
<b>Civil Society</b>						
<b>5</b>	<b>L Carryl</b>		<b>w/e</b>	<b>M McCormack</b>	<b>x</b>	
<b>6</b>	<b>P Atkinson</b>		<b>w/e</b>	<b>L George</b>		<b>w/e</b>
<b>7</b>	<b>C Bernard</b>	<b>x</b>		<b>V Radzik</b>	<b>x</b>	
<b>8</b>	<b>G Camacho</b>	<b>x</b>		<b>Vacant</b>		
<b>Government</b>						
<b>9</b>	<b>G Pollard</b>	<b>x</b>		<b>T Balgobin</b>		<b>w-out/e</b>
<b>10</b>	<b>E Watson</b>	<b>x</b>		<b>J McKenzie</b>		<b>w/e</b>
<b>11</b>	<b>G Statia</b>		<b>w/e</b>	<b>H Khan</b>	<b>x</b>	
<b>12</b>	<b>V. Ambedkar</b>	<b>x</b>		<b>T Khan</b>		<b>w-out/e</b>
<b>Secretariat Staff</b>						
<b>1</b>	<b>R Jadoopat</b>	<b>x</b>				
<b>2</b>	<b>D Barker</b>	<b>x</b>				
<b>3</b>	<b>N Earle</b>	<b>x</b>				
<b>4</b>	<b>S Parkinson</b>	<b>x</b>				

1 **AGENDA ITEM No. 1: MEETING CALLED TO ORDER**

2 The meeting was called to order at 10:10 hours by sitting Chair Mr Ryan Ramjit

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4 **AGENDA ITEM No. 2: EXCUSES / ATTENDANCE RECORD**

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6 **AGENDA (Draft)** [95 mins]

- 7
- 8 **1. Call to Order and Welcome** 1
- 9 mins
- 10
- 11 **2. Excuses / Attendance Record** 2
- 12 mins
- 13
- 14 **3. Adoption of Agenda** 2
- 15 mins
- 16
- 17 **4. Minutes of 40th MSG Meeting**
- 18 5 mins
- 19 a) Corrections and/or omissions
- 20 b) Adoption
- 21
- 22 **5. Validation Preparation and Assistance - EITI International Secretariat**
- 23 20 mins
- 24
- 25 **6. Status Update on GYEITI-USAID-PADF Project –National Secretariat**
- 26 10 mins
- 27 **7. For Approval:** 15
- 28 mins
- 29 a) GYEITI Work Plan 2021-2022
- 30 b) TOR for procurement of Independent Administrator in preparation of 3rd EITI Report
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- 32 **8. For Information / Endorsement:** 10
- 33 mins
- 34 a) GYEITI Annual Progress Report FY 2019
- 35 b) Guyana’s Extension Request- Approved
- 36 c) Update on Nomination of New MSG

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**9. Secretariat Report**

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mins

- a) Discussion on Action List from Minutes of 40<sup>th</sup> Meeting
- Reports on implementation of any action
  - Substantive non-agenda matters arising out of the Minutes
  - Financial Report – Estimated and Projected Expenditures

**Status Update on Preparation of Guyana’s 2nd EITI Report**

Rached Maalej of BDO LLP provided an update on the preparation of the 2nd Report and presented a slideshow which had all of the MSG comments up to that time for incorporation into the finalised draft of the 2nd Report. He also specified where some of the changes would be occurring in the report and pointed out that some of the issues the MSG raised did not fall under the remit of the IA due to not being part of its TORs. The MSG made a number of other recommendations which can be seen in the decisions section below. Concern was raised over the prospect of sending the report to the various entities for their review which could possibly see the report being finalised and published later than the deadline. Concern was also raised regarding the possibility of the draft report being leaked to the press.

**10. Any other business**

5 mins

- a) EITI Webinar on Barriers to Public Disclosure of Beneficial Ownership information in Latin America and the Caribbean

**Next MSG Meeting – 14th April 2021**

**AGENDA ITEM No. 3: ADOPTION OF AGENDA**

Item No. 10 was moved forward to become item No. 5. Chairman adopted the agenda and Brian Gittens seconded it.

**AGENDA ITEM No. 4: MINUTES OF LAST MSG STATUTORY MEETING**

**a. CORRECTIONS AND/OR OMISSIONS**

There being no corrections to the Minutes of the 40<sup>th</sup> meeting, Curtis Bernard moved the adoption of the Minutes of the 40<sup>th</sup> meeting and Gillian Pollard seconded

74 **AGENDA ITEM No. 5: VALIDATION PREPARATION AND ASSISTANCE - EITI**  
75 **INTERNATIONAL SECRETARIAT**

76 Dr Francisco Paris of the EITI International Secretariat was invited into the MSG meeting  
77 to make a presentation on the requirements of the Validation process which commences on July  
78 1, 2021. The presentation consisted of an introduction to the Validation system, followed by a  
79 roadmap from here to the Validation completion and then implementation support. He noted  
80 that the MSG and Secretariat will be required to fill out a number of templates which have to be  
81 submitted by the prescribed timeline. He also disclosed that the EITI International Secretariat  
82 is standing ready to assist in sourcing support for Guyana's Validation preparation through  
83 third party agencies. A concern was raised regarding the certainty of the support and clear  
84 information regarding available funding. The MSG in principle accepted the offer of support  
85 pending clarity on the concerns raised.

86 **AGENDA ITEM No. 6. STATUS UPDATE ON GYEITI-USAID-PADF PROJECT –**  
87 **NATIONAL SECRETARIAT**

88 The sub-committee members continued to express dissatisfaction over the response by PADF to  
89 the raft of concerns the sub-committee had earlier outlined. A meeting of the PADF sub-  
90 committee is to be convened in the next week (March 15 to March 19) to examine the project  
91 and the PADF's response to the sub-committee's concerns.

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93 **AGENDA ITEM No. 7. FOR APPROVAL:**

94 a) **GYEITI Work Plan 2021-2022**

95 Approved with the addition of colour coding to delineate the activities up to June  
96 2021 and the addition of the Validation timetable.

97 b) **TOR for procurement of Independent Administrator in preparation of**  
98 **3rd EITI Report**

99 The meeting heard that there is not much difference between the TOR for the 2<sup>nd</sup> Report and  
100 the TOR for the 3<sup>rd</sup> Report. The meeting heard that it would be prudent to consider the  
101 experiences in the process for the 2<sup>nd</sup> Report when developing the TOR for the 3<sup>rd</sup> Report. The  
102 meeting heard that the opportunity to include lessons learned from the 2<sup>nd</sup> Report should not  
103 be missed as the IA noted that they did not address certain elements of the extractive sectors a  
104 it was not part of their mandate. The meeting heard that the Reports should be able to guide the  
105 government as to future investment decisions and hence the TOR should be broadened to  
106 address these aspects of the country's investment activities. The meeting heard that the  
107 approval of the TOR should be driven by the timeline by which the 3<sup>rd</sup> Report is expected to be  
108 published. The TOR should include timelines for deliverables by the IA. The Secretariat is  
109 tasked with rewording all the comments regarding the recommendations for the new TOR. The  
110 comments from all MSG members will be worked into the final TOR and that exercise should  
111 have the benefit of the current process for the 2<sup>nd</sup> Report.

112 The MSG members from Government need to be more proactive in assisting the procurement  
113 process moves swiftly.

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115 **AGENDA ITEM No. 8: For Information / Endorsement:**

116 GYEITI Annual Progress Report FY 2019 - Endorsed  
117 Guyana's Extension Request- Approved - Acknowledged  
118 Update on Nomination of New MSG  
119 All sectors were written to. Responses received from civil society and industry but none from  
120 Government.

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123 **AGENDA ITEM No. 9: Secretariat Report**


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131 **AGENDA ITEM 10: ANY OTHER BUSINESS**

132 **ADJOURNMENT:**

133 There being no other business, the meeting came to a close at 12:45 hrs.

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135 Next meeting is scheduled for Wednesday, April 14, 2021 at 10:00 hrs.

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137 .....  
138 Nikolai Earle (Mr.)  
139 Communications Officer, GYEITI

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140 Ryan Ramjit (Mr.)  
141 MSG Member (Ind)

142 **DECISIONS MADE AT 41<sup>st</sup> MSG MEETING HELD ON WEDNESDAY MARCH 10,**  
143 **2021.**

144 **Validation: The MSG agreed that members will send additional questions to the**  
145 **International Secretariat. Validation timelines to be included into the 2021**  
146 **2022 work plan**

147 **The Secretariat will insert colour coding highlights into the work plan to**  
148 **distinguish the activities up to June from the activities from June to December**  
149 **2021 and into 2022.**

150 **The 2021-2022 work plan received provisional approval up to June 2021 from**  
151 **the MSG subject to further clarification regarding budgetary support for the**  
152 **MSG during the Validation.**

153 **The TOR for the new IA: The members of the MSG are to send their comments**  
154 **to be considered for going forward with the new TOR. The Secretariat is tasked**  
155 **with rewording all the comments regarding the recommendations for the new**  
156 **TOR.**

The Secretariat is tasked with rewording all the comments regarding the recommendations for the new TOR. The comments from all MSG members will be worked into the final TOR

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158 **The MSG is to send the section of the draft 2<sup>nd</sup> Report that addresses Forestry**  
159 **to the Commissioner of Forests Mr James Singh for vetting prior to the**  
160 **finalization of the report.**

161 **Following a series of meetings on March 9, 10 and 11, BDO will include the**  
162 **comments and concerns of the MSG into the final draft of the 2<sup>nd</sup> Report. BDO**  
163 **is to also clearly indicate which section of the report is to be impacted by the**  
164 **inclusion or change.**

165 **BDO to insert a list of definitions into the report. The MSG agreed that the term**  
166 **private entities is to be avoided for more precise descriptors.**

167 **It was agreed that the reporting entities needed to review the report.**

168 **The updated draft will be sent to the MSG with all comments included by March**  
169 **19; the reviewed final draft will be sent to BDO by the 26 and the final report to**  
170 **be sent back by the 30<sup>th</sup>.**

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**A meeting of the PADF sub-committee is to be convened in the next week (March 15 to March 19 to examine the project and the PADF’s response to the sub-committee’s concerns.**