

**42<sup>st</sup> MULTI STAKEHOLDER GROUP MONTHLY MEETING  
NOTES OF MEETING HELD  
ON WEDNESDAY, 14<sup>th</sup> APRIL 2021 AT 10:10 HRS  
VIA ZOOM ONLINE MEETING PLATFORM  
ATTENDANCE: FULL AND ALTERNATE MEMBERS of the MSG and STAFF**

	Name & Sector	Members Present	Members Absent	Alternate	Present	Absent
<b>Industry</b>						
<b>1</b>	<b>P. Harding</b>		<b>w-out/e</b>	<b>Vacant</b>		
<b>2</b>	<b>R Ramjit</b>	<b>x</b>		<b>J. Bronchalo</b>		<b>w-out/e</b>
<b>3</b>	<b>D Ramsaroop</b>		<b>w-out/e</b>	<b>B Gittens</b>	<b>x</b>	
<b>4</b>	<b>H Shields</b>		<b>w-out/e</b>	<b>Vacant</b>		
<b>Civil Society</b>						
<b>5</b>	<b>L Carryl</b>		<b>w-out/e</b>	<b>M McCormack</b>	<b>x</b>	
<b>6</b>	<b>P Atkinson</b>	<b>x</b>		<b>L George</b>		<b>w-out/e</b>
<b>7</b>	<b>C Bernard</b>	<b>x</b>		<b>V Radzik</b>	<b>x</b>	
<b>8</b>	<b>G Camacho</b>	<b>x</b>		<b>Vacant</b>		
<b>Government</b>						
<b>9</b>	<b>G Pollard</b>	<b>x</b>		<b>T Balgobin</b>		<b>w-out/e</b>
<b>10</b>	<b>E Watson</b>		<b>w/e</b>	<b>J McKenzie</b>		<b>w/e</b>
<b>11</b>	<b>G Statia</b>		<b>w/e</b>	<b>H Khan</b>	<b>x</b>	
<b>12</b>	<b>V. Ambedkar</b>	<b>x</b>		<b>T Khan</b>		<b>w-out/e</b>
<b>Secretariat Staff</b>						
<b>1</b>	<b>R Jadoopat</b>	<b>x</b>				
<b>2</b>	<b>D Barker</b>	<b>x</b>				
<b>3</b>	<b>N Earle</b>	<b>x</b>				

<b>4</b>	<b>S Parkinson</b>	<b>x</b>				
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1 **AGENDA ITEM No. 1: MEETING CALLED TO ORDER**

2 The meeting was called to order at 10:10 hours by sitting Chair Mr Ryan Ramjit

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4 **AGENDA ITEM No. 2: EXCUSES / ATTENDANCE RECORD**

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6 **AGENDA (Draft) [55 mins]**

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| 8  | <b>1. Call to Order and Welcome</b>  | 1 mins  |
| 9  |  |         |
| 10 | <b>2. Excuses / Attendance Record</b>                                      | 2 mins  |
| 11 |  |         |
| 12 | <b>3. Adoption of Agenda</b>   | 2 mins  |
| 13 |  |         |
| 14 | <b>4. Minutes of 40th MSG Meeting</b>                                      | 5 mins  |
| 15 | a) Corrections and/or omissions  |         |
| 16 | b) Adoption  |         |
| 17 |  |         |
| 18 | <b>5. Status Update on GYEITI-USAID-PADF Project –National Secretariat</b> | 10 mins |
| 19 | <b>6. <u>For Approval:</u></b>   | 10 mins |
| 20 | a) GYEITI Annual Progress Report FY2020                                    |         |
| 21 | b) Draft TORs for the Independent Administrator for the 3rd Report         |         |
| 22 |  |         |
| 23 |  |         |
| 24 | <b>7. For Information &amp; Endorsement:</b>                               | 10 mins |
| 25 | a) Update on Nomination of New MSG   |         |
| 26 | b) GYEITI WORKPLAN 2021-2022   |         |
| 27 |  |         |
| 28 |  |         |
| 29 | <b>8. Secretariat Report</b>   | 10 mins |
| 30 | a) Discussion on Action List from Minutes of 41 <sup>st</sup> Meeting      |         |
| 31 | - Reports on implementation of any action                                  |         |
| 32 | - Substantive non-agenda matters arising out of the Minutes                |         |

33 - Financial Report – Estimated and Projected Expenditures  
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35 **9. Validation Preparation and Assistance** - EITI International Secretariat 5 mins

36 **10. Any other business** 5 mins  
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39 **Next MSG Meeting – 12th May 2021 (To be Determined)**  
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43 **AGENDA ITEM No. 3: ADOPTION OF AGENDA**

44 Agenda was adopted by Ryan Ramjit and seconded by Gillian Pollard  
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46 **AGENDA ITEM No. 4: MINUTES OF LAST MSG STATUTORY MEETING**  
47

48 **CORRECTIONS AND/OR OMISSIONS**

49 There being no corrections or additions to the Minutes of the last meeting, Gillian Pollard  
50 moved the adoption while Hema Khan seconded it.

51 **AGENDA ITEM No. 5: STATUS UPDATE ON GYEITI-USAID-PADF PROJECT**

52 Ryan Ramjit as Chair of the PADF Sub-Committee said that there were a number of meetings  
53 during which the committee expressed dissatisfaction with PADF in the way the GYEST project.  
54 has been managed. The Sub-Committee had expressed support for the PADF planned  
55 Transparency Week and for PADF's support for a number of work plan items. He mentioned  
56 that PADF agreed to finance a consultant to work on the communications strategy and  
57 summarizing of the 2<sup>nd</sup> Report and the idea that this be combined into one consultancy for both  
58 tasks. The committee also decided that the MSG will be engaged in the final selection of the  
59 consultant and the finalization of the scope of work in the TOR developed with delivery of the  
60 project no more than six weeks following the signing of the contract.

61 **11. AGENDA ITEM No. 6. FOR APPROVAL:**

62 a) GYEITI Annual Progress Report FY2020

63 Secretariat to circulate document for approval by members of the MSG

64 b) Draft TORs for the Independent Administrator for the 3rd Report

65 Chair said that given the lessons of the 1<sup>st</sup> and 2<sup>nd</sup> Reports the MSG wanted to ensure that these  
66 were taken into consideration when preparing the TORs for the 3<sup>rd</sup> Report. Ms Barker noted  
67 that some of the changes to the TOR would have been based on changes made to the EITI  
68 Standard and recommendations from the MSG. they include gender in beneficial ownership  
69 and revenue allocation and the contribution of the extractive industries to the economy, the  
70 environmental impact of the extractive industries, information about systematic disclosure and  
71 policies to prevent the extinction of species of fish among others. Vanda Radzik pointed out that  
72 the TORs coverage of gender does not match with the requirements of the Standard and offered  
73 to edit the TORs to make it more reflective of the comprehensive gender responsive  
74 requirements of the Standard. The meeting then conditionally approved the TOR subject to its  
75 strengthening by Vanda Radzik.  
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77 **AGENDA ITEM No. 7. For Information & Endorsement:**

78 a. GYEITI WORKPLAN 2021-2022  
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80 **Update on nomination of new MSG**

81 The members of Civil Society on the MSG expressed concern that the advertisement inviting  
82 persons to indicate their interest in being nominated has not gone out. The Secretariat noted  
83 that they gave the EITI Champion several reminders of the need to move on the issue. The  
84 meeting heard that there is no way that Civil Society could caucus and finalise their  
85 nominations in just 15 days. The National Coordinator reported that he met with the Minister of  
86 Natural Resources on Monday April 12 with a view to providing an update to the Minister and  
87 fast tracking the process. THE Minister of informed of Requirement 1 of the EITI Standard  
88 2019 which says that the government must ensure that the invitation to participate is done in a  
89 transparent manner. Chair Bernard acknowledged the update and raised the concern regarding  
90 the nomination of Civil Society since this sector has the most time consuming process of the  
91 three sectors as this process requires public advertisements unlike the other two sectors. He  
92 asked that the meeting makes a decision that would allow for the triggering of the process to get  
93 the nominations underway in the shortest possible time and in a manner that meets the  
94 requirements of the Standard. He also asked that the National Secretariat moves on this issue  
95 with alacrity and reach out for necessary support from the Co-Chairs if needed.

96 Deputy PS and Government member Vishal Ambedkar committed to raising this issue with the  
97 Hon. Minister on the same day of the meeting with an effort to fact-tracking the issue.

98 It was pointed out that now that Fisheries will be part of the reporting process, there is no  
99 representative of fisheries on the MSG.

100 It was pointed out that in considering new members of the MSG, it must be ensured that  
101 persons are committed to finding the time to attend meetings and carry out the duties of the

102 MSG and its sub-committees. It was reported in the meeting that the Hon. Minister was made  
103 aware of these concerns and that a number of approaches were discussed in light of the  
104 concerns of non-participation.

105  
106 GYEITI WORKPLAN 2021-2022

107 **AGENDA ITEM No. 8. Secretariat Report**

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109 a) Discussion on Action List from Minutes of 41st Meeting  
110 - Reports on implementation of any action  
111 - Substantive non-agenda matters arising out of the Minutes  
112 - Financial Report – Estimated and Projected Expenditures

113 **AGENDA ITEM No. 9: VALIDATION PREPARATION AND ASSISTANCE - EITI**  
114 **INTERNATIONAL SECRETARIAT**

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122 **AGENDA ITEM 10: ANY OTHER BUSINESS**

123 Members at the meeting cautioned the Secretariat against uploading the final EITI Report in Word  
124 format due to the possibility of tampering with the original document. The Secretariat was tasked  
125 with seeking clarity on the upload of finalized documents in Word as against PDF.

126 At the end of the meeting, members gave messages of appreciation for the work done during their  
127 tenure.

128 **ADJOURNMENT:**

129 There being no other business, the meeting came to a close at 12:45 hrs.

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134 Nikolai Earle (Mr.)  
135 Communications Officer, GYEITI

  
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Ryan Ramjit (Mr.)  
MSG Member (Ind)

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**DECISIONS MADE AT 42<sup>nd</sup> MSG MEETING HELD ON WEDNESDAY APRIL 14, 2021.**

- 1. The meeting approved the PADF Sub-Committee’s note to the PADF for sending off.**
- 2. Revised version of the TOR for the hiring of Independent Administrator for the 3<sup>rd</sup> Report approved with the condition that Ms Vanda Radzik – a trained gender specialist – will made additions to ensure that language on gender is captured in the most gender responsive manner in accordance to the EITI Standard and Guidance Note on Gender.**
- 3. Meeting asked the Deputy PS to assist in moving the MSG nominations matter forward due to the short amount of time left. The Deputy PS gave an undertaking to speak to the Minister of Natural Resources and PS that very day (April 14, 2021)**
- 4. As per resolution dated February 10<sup>th</sup>, 2021, the life of the 1<sup>st</sup> MSG came to an end and it was dissolved at the meeting. A transition team comprising former MSG members who volunteered their time will be activated to address any urgent matters until the appointment of the new MSG.**