

GUYANA'S EITI ANNUAL PROGRESS REPORT

January 2021 – December 2022

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ACKNOWLEDGEMENT

The Guyana Extractive Industries Transparency Initiative (GYEITI) expresses profound gratitude and appreciation to all of the stakeholders who played a role in the execution of our work plan and for the support during 2021 and 2022.

Government has played a leading role in creating the enabling environment for membership into the EITI to be possible and for signaling clearly their intent to embrace EITI back in 2010. We extend profound gratitude to the Ministry of Natural Resources for their continued support and guidance in the process of our work plan implementation.

The Civil Society component of the MSG continues to strongly advocate for openness in the management of extractive sectors with specific attention being placed on open data, disclosure, gender and the environment. We appreciate the commitment of our Civil Society members who are ever present at meetings of both the MSG and its committees.

We also express gratitude and appreciation to our Industry stakeholders who continue to demonstrate a commitment to disclosure of information and to invest in more sustainable means of operating. Recognizing that some sections of Industry still face a number of challenges such as safety and security which is still to be fully resolved within the contest of EITI participation.

We would like to thank the people of Guyana, the owners of the country's extractive resources, for helping to hold their government accountable for the prudent management of these resources which is meant to redound to their benefit.

The Guyana EITI MSG and National Secretariat have prepared this Annual Progress Report for a two-year period 2021 and 2022, with a focus on two major achievements in what can be described as two modest years for Guyana with regards to the efforts to meeting the EITI Standard.

The life of the first MSG came to an end in April 2021 and a new MSG was appointed in September 2021. As such, there was little movement on the work plan, except for the execution of some communications and capacity building activities funded by the USAID.

Shortly after the engagement of a new National Coordinator in March of 2022, the Secretariat, still severely short staffed, set about working to complete the 2019 report. The duties of the National Secretariat included coordinating meetings with the Independent Administrator along with representatives of government agencies and entities. Meetings were also coordinated with companies in the extractive sector and the international independent administrator with a view to fostering a clear understanding of what is required for the completion of the 2019 report.

Following weeks of robust engagement with extractive entities and government reporting agencies, the Secretariat and the MSC were able to finalize the 2019 EITI report for publication by May 31 2022.

The other significant achievement of 2022 was the work plan that was developed in direct response to the validation assessment and which was presented to the EITI Guyana in April 2022. This validation assessment and outcome represented a failed grade for Guyana for the period 2017 to 2021. In response to the actions needed to bring Guyana back into an acceptable position with regards to EITI implementation, the GYEITI Secretariat with guidance from the International Secretariat developed a work plan that directly addressed each of the areas covered in the validation with specific focus on the areas in which Guyana scored poorly.

This draft work plan was then sent to the Validation/TOR/Work Plan Committee for consideration and review following which it was meant to be presented to the MSG for ratification and adoption.

While far from adequate, the achievement of these two deliverables during 2022 represented significant efforts despite the challenges of Human Resources in the national Secretariat and a number of other impediments due to membership depletion of the MSG.

Another significant milestone in the 2022 work year was the visit of the EITI Executive Director Dr. Mark Robinson. The National Secretariat along with the MSG was instrumental in coordinating meetings for Dr. Robinson with a number of stakeholders in Government, Industry and Civil Society in addition to

international institutions such as the World Bank and the United Nations before his brief tour came to an end.

Coming out of these meetings was a clear understanding of the role that each entity was expected to play with regards to Guyana achieving its EITI mandate and an opening of communications channels for feedback when needed.

For most of 2022 the work of the National Secretariat was stymied due to lack of Human Resources. It was not until late October/ November 2022 that new staff were engaged to help the Secretariat meet its commitments.

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Guyana remains committed as a member of the EITI and spare no efforts to foster greater accountability and transparency in Guyana's extractive sectors so that the citizens of Guyana can benefit from the resources derived from the sector. The GYEITI objective is to effectively and efficiently implement the EITI Standards in Guyana. While Transparency and accountability are being placed at the center of the resource governance agenda, there have been many challenges.

The GYEITI, notwithstanding the removal of the requirement by the EITI International Secretariat, for the mandatory publication of the Annual progress report by July 1, of the following year, (EITI Standard 2019) the GYEITI MSG has taken a decision to continue the practice for the preparation of Annual Progress Report.

This Annual Progress Report covers for the period January 1, 2021 to December 31, 2022. It reflects on the performance of the GYEITI National Secretariat and Multi Stakeholders Group during these two years. It also highlights the progress made in executing the approved MSG work plan and provides an overview of the general achievements and challenges of the GYEITI.

The previous EITI Reports and 1st Validation Report formed the basis for a robust work plan for the GYEITI in 2022. Implementation of work plan activities was not as efficient as expected due to the many challenges faced in 2022, some of which were exogenous to the National Secretariat.

EITI International Secretariat Regional representatives visited Guyana in 2022 and the held high level consultations was very instrumental to promote governance issues with a wide cross section of stakeholders.

The inherent weaknesses in the government data and information collection systems have been increasingly looked at by the respective competent authorities. The MSG intends to intensify its interaction with the government agencies to help improve this situation.

The GYEITI communications and public outreach activities in 2022 were critical in creating greater public awareness, promoting the EITI principles and building capacity among all stakeholders. The execution of such activities has been hindered for various reasons. The MSG envisaged a more robust implementation of activities in the year ahead. The Honorable Minister of Natural Resources is Guyana's EITI Champion. He reiterated his commitment and support to the MSG and the National Secretariat.

The Multi Stakeholder Group (MSG)

At the end of April 2021, the life of the Multi-Stakeholder Group came to an end after a one-year extension following the pandemic. A Transition Team was appointed to function in the interim until the appointment of a new MSG in September 2021.

In September 2021, the new Multi-Stakeholder Group was inaugurated by Minister of Natural Resources Hon. Vickram Bharrat MP.

Following the inauguration of this new Multi-Stakeholder Group, a number of committees were activated to focus on specific work areas of the 2021-2022 work plan.

These committees included the IA Committee, the Validation Work Plan TOR Committee and the Communications and Outreach Committee. The MSG is a diverse and dynamic group of twelve persons, of which four are from each of the three sectors -i.e, Government, Civil Society and Industry. At the end of 2022, the MSG comprised of ten primary members (see Annex I) and ten alternate members (see Annex II).

Two primary members namely Mr. Larry Carryl and Mr. Nicholas Fredericks of Civil Society and one member from Industry resigned. The respective alternate from Civil Society served as the primary member and the industry member was replaced.

The MSG held regular monthly statutory meetings. Twelve meetings were scheduled but only nine of the twelve meeting, representing 75% of meetings, were convened. Three were cancelled due to the lack of quorum. The Meetings were convened virtually due to the COVID 19 restrictions which were in force. The details of the record of the MSG's attendance can be viewed in Annex III of this report. There is scope for improved meetings attendance.

The National Secretariat was integral in the logistical arrangements-invitations, agendas, minutes etc. to facilitate the meetings. At all the Meetings the National Secretariat presented a Secretariat Report highlighting, among others, the status of the implementation of the Workplan activities and the outcomes and implementation of the decisions of the MSG.

All MSG members and alternates signed a written commitment and pledge to devote personal time and resources to the work of the EITI MSG. The members have, by choice, agreed to provide voluntary service on the MSG.

The challenges as a result of the COVID restrictions as well as staff constraints affected the implementation of the workplan activities as well as the difficulties relating to accessing the meetings virtually.

MSG COMMITTEES

The work of the MSG was actively supported by Committees established by the MSG to ensure that its works are organized and undertaken in a coherent and progressive manner.

In 2022 the following Committees were active:

1. Co-Chairs Committee
2. MSG-IA Committee – Mr. Ryan Ramjit - Chair
3. Validation/TOR/Work Plan Committee – Ms. Sonya Roopnauth-Chair
4. Communications and Outreach Committee – Mr. Joachim Vogt – Chair

The Committee consisted of representatives from each of the sectors of the MSG - Government, Industry and Civil Society.

Two new Committees were established to further facilitate implementation of the Secretariat's work plan aimed at achieving the EITI standards for accountability and transparency in the natural resources sector. These are: -

(a) the Capacity Building Committee to focus on capacity building efforts for both the MSG and the GYEITI Secretariat, including key reporting agencies;

(b) the Legal and Regulatory Review Committee to review matters of legal and regulatory nature, such as, matters relating to beneficial ownership and the confidentiality of information in agencies. These Committees were dormant in 2022.

- (i) **The Co-Chairs Committee**: This Committee met (regularly) to address overarching issues affecting the implementation of the EITI Standard, the execution of the work plan and the functioning of the National Secretariat and the governance and functioning of the MSG as a body. The Co-Chairs interfaced with the Permanent Secretary, the GYEITI Champion and other international and EITI regional representatives as the need arose and provided guidance to the other Committees.
- (ii) **The Validation/TOR/Work Plan Committee** deliberated on proposed draft amendments to the MSG TOR and received a plan of corrective measures emanated from the Validation report which was incorporated into the preparation of the 2023 work plan. The Committee also reviewed the Validation Assessment in which Guyana earned

a low score of 53% for the period 2017 to 2021. The Meetings of this Committee have been sporadic due to conflicting schedules of the Chairperson.

- (iii) **The MSG IA Committee** was reinvigorated in September 2022 with the appointment of a new Chair. Key areas that this Committee focused on were on the TOR for the Independent Administrator to be procured for the preparation of the FY 2020 Report which was at that time due by the end of 2022. The Committee has been meeting on a regular basis and has been active throughout 2022.
- (iv) **The MSG Communications and Outreach Committee** met regularly in 2022. Its key focus was the review of the Communications strategy which was developed by a consultant Mrs. Volderine Hackett who was hired through the USAID/PADF support for the GYEITI in 2020 and 2021. Emanated from the recommendations and strategy a suite of actions was developed for urgent implementation in support of the GYEITI's public engagement and communications efforts. The Committee also reviewed the GYEITI website and made a number of recommendations which were sent to the contractor Middle Road Group for action.

ASSESSMENT OF PERFORMANCE AGAINST TARGET ACTIVITIES IN WORK PLAN 2021-2022

EITI FY 2018 Report

In April 2021, the Multi-Stakeholder Group published its second EITI report for fiscal year 2018. The report was prepared by BDO LLP which was appointed as Independent Administrator to prepare the second GYEITI Report for the year ended 31 December 2018.

The report consists of seven (7) chapters presented as follows: 1) Executive Summary; 2) Approach and Methodology; 3) Contextual Information on the Extractive Industry; 4) Defining the reconciliation scope; 5) Reconciliation results; 6) Analysis of reported data; and 7) Recommendations.

This report covers payments made by extractive entities and revenues received by Government Agencies and other material payments and benefits to Government Agencies as stated by Requirement 4.1 of the 2019 EITI Standard. It also includes contextual information about the extractive industries in accordance with EITI Requirements number 2, 3, 4, 5 and 6. This information includes a summary description of the legal framework and fiscal regime, an overview of the extractive sector, the extractive industries' contribution to the economy, production data, the State's shareholding in extractive entities, revenue allocations, license registers and license allocations.

Key findings on Revenue Generated from the Extractive Industries indicates that total receipts reported by the government between 1 January and 31 December 2018 (FY 2018) showed that Total revenues received from the extractive sector amounted to GYD 27.63 billion. Revenues collected by the Guyana Revenue Authority (GRA) accounted for 46% of the total revenue streams generated by the sector, followed by those collected by the Guyana Gold Board (GGB) and the Ministry of Finance (MoF) accounting for 25% and 15% respectively of total extractive industry revenues.

The report also revealed that the Gross Domestic Product (GDP) from forestry, fisheries, mining, oil and gas sectors for FY 2018 amounted to GYD 158.23 billion and accounted for 17.7% of total GDP. The contribution of all four sectors to the Government's revenue amounted to GYD 27.63 billion accounting for 11.3% of the total domestic revenues in the FY 2018. The value of exports from the four sectors amounted to GYD 213.24 billion accounting for 74.4% of the total exports of the country in the FY 2018.

The Guyana Labour Force Survey covering the year 2018, there were 241,619 persons employed in Guyana, of whom 44,063 were employed in the forestry, fisheries, mining, oil and gas sectors, representing 18.2% of total employment in the FY 2018.

Communication and outreach activities.

In 2021, the rollout of a number of USAID funded projects were undertaken namely: -

- (i) The creation of a new EITI website for Guyana. The site was eti.org.gy.
- (ii) Capacity building for Secretariat staff.
- (iii) The procurement of promotional items with EITI branding for distribution.



(iv) Production and dissemination of a “plain English” version/ a summarize version of the 2018 EITI Report:

- (v) The development of a comprehensive Communications strategy.

The Communications strategy is in keeping with the GYEITI mandate to undertake effective outreach activities with a broad cross-section of society to build transparency and awareness about EITI, its objectives and the progress of its implementation in Guyana. To this end, it is also mandated to enable information-sharing and encourage debate and accountability in an atmosphere of openness, freedom of expression and related guarantees under the Constitution of Guyana.

(See Annex VI)

- (vi) The development of a new logo for the GYEITI.



- (vii) Implementation of activities related to bringing awareness and enhancing the public understanding of the GYEITI through a jingle and song competitions for youth.

The GYEITI Secretariat hosted a number of awareness sessions to promote the GYEITI and to build capacity among the stakeholders. During July and August 2022 GYEITI Secretariat engaged schools in region number 4 and other regions and presented phablets and gift certificates to top performers in these schools. See our website for more information:



Promoting GYEITI (MNR- Govt. Of Guyana))



Richard Budhu (GYEITI Staff, at left) presenting Ms. Timoli Giles-James and children (Unity Nursery School) -GYEITI HQ, Georgetown, Guyana

Richard Budhu (GYEITI Staff, at left) presenting Ms. Sherleen Bancroft (Potaro Primary School, Linden Region 7) -GYEITI HQ, Georgetown, Guyana



Richard Budhu (GYEITI Staff, at left) presenting Ms. Ann Phillips (One-mile Primary School, Linden Region 10) -GYEITI HQ, Georgetown, Guyana

Initiation of Beneficial Ownership Activities Implementation

Establishment of Beneficial Ownership (BO) Register

In keeping with the Beneficial Ownership Roadmap of 2018, in 2021 the Guyana EITI had a number of meetings with the Deeds and Commercial Registry Authority with a view to understanding what needs to be done for the establishment of a Beneficial Ownership Register. These meetings resulted in the formulation of a Memorandum of Understanding between the Guyana EITI and the Deeds and Commercial Registry Authority. In addition, with the help of the Ministry of Natural Resources, the Terms of Reference were drafted up for the hiring of consultants for the creation of a beneficial ownership register and also for a feasibility and scoping study.

Legislative Engagements

There were no legislative engagements by the multi-stakeholder group during 2022 however the approved work plan for 2023 and 2024 includes activities relating to legislative engagements.

Guyana's EITI Validation

Guyana's first EITI validation was initiated in the last quarter of 2021. The Validation had been initially slated for 2020 but was postponed by the EITI International Secretariat due to the COVID pandemic. The Validation is an assessment by the EITI International Secretariat of the progress in implementing the 2019 EITI Standard. The national Secretariat was integrally involved in the preparation for the assessment which was conducted under three thematic areas namely: - "Stakeholder engagement", "Transparency" and "Outcomes and impact".

The Report of the International Secretariat indicates that Guyana has fully met six EITI Requirements, mostly met six and partly met 14 requirements with an overall score of 52 points and categorized as a fairly low overall score.

The report sets out corrective measures that are to be implemented to allow for compliance with the requirements of the Standard and to achieve a better score and ranking among the EITI membership at Guyana's next validation slated for 2024 / 2025.

The full report can be accessed at: <https://eiti.gy>.

Preparation of a Workplan.

Following the publication of the report, the multi-stakeholders of the GYEITI prepared a work plan to address the requirements to help Guyana achieve EITI requirements. The workplan for the period 2021 and 2022 is at **Annex V**

Production of Guyana's 3rd EITI Report (FY 2019).

Guyana's 3rd report (FY 2019) which should have been published by December 31, 2021, was delayed as a result of the COVID pandemic and the restrictions that were in place which impacted negatively on the preparation of the report. The EITI International Secretariat granted Guyana an extension for the publication up to the end of May 2022 and the preparation of the report was allowed under the regime of flexible reporting. BDO LLP was appointed as the Independent Administrator to prepare the third GYEITI Report.

The report covers payments made by extractive entities and revenues received by Government Agencies and other material payments and benefits to Government Agencies as stated by Requirement 4.1 of the 2019 EITI Standard.

The report consists of seven (7) chapters presented as follows: 1) Executive Summary; 2) Approach and Methodology; 3) Contextual Information on the Extractive sectors 4) Defining the reconciliation scope; 5) Revenues collected from in-scope companies; 6) Analysis of reported data; and 7) Implementation status of EITI recommendations

The contextual information includes a summary description of the legal framework and fiscal regime, an overview of Guyana's extractive sector, the contribution of the extractive sector to Guyana's economy, production data, the State's shareholding in extractive entities, revenue allocations, license registers and license allocations.

Key findings of the report are as follow:-

The Gross Domestic Product (GDP) from forestry, fisheries, mining, oil and gas sectors for FY 2019 amounted to GYD 187.10 billion and accounted for 19.42% of total GDP.

The contribution to Government revenue of all four sectors Mining, Forestry, Fisheries and Petroleum amounted to GYD 68.30 billion accounting for 24.94% of the total domestic revenues in the FY 2019. The value of exports from the extractive sectors amounted to GYD 236.89 billion which accounts for 72.66% of the total exports of the country in the FY 2019.

Guyana became an oil producing country on 20 December 2019 when the floating production, storage and offloading (FPSO) vessel Liza Destiny began producing oil offshore from Guyana. The only company producing oil and gas during 2019 was EEPGL and its first shipment was made on January 20, 2020. Oil production data reported for the fiscal year 2019 Liza Destiny estimated production was 427,282 Barrels at an estimated price of USD 26,435,937.

The Guyana Labour Force Survey covering the year 2019, there were 239,014 persons employed in Guyana, of whom 41,589 were employed in the forestry, fisheries, mining, oil and gas sectors, representing 17.4% of total employment in the FY 2019.

Production of the 4th EITI Report (FY 2020)

The FY 2020 report was due to be published in December 31, 2022. The MSG did not meet the deadline as a result Guyana was temporarily suspended by the EITI International Board and granted permission to publish the FY 2020 report by June 30, 2023. The BDO LLP was appointed the Independent Administration for the preparation of the report.

The report was published on June 29, 2023 and this paved the way for the EITI removal of the temporary suspension of Guyana and the immediate commencement of the preparatory work for the preparation of the 5th report for FY 2021 which was required to be published in December 2023.

MAIN DECISIONS OF MSG

In 2022 the GYEITI MSG meetings were engaging and focused. Numerous outcomes and decisions were made by the MSG for the period. The GYEITI National Secretariat was very instrumental in ensuring that the outcomes and decisions are implemented on a timely basis. Oftentimes, challenges arose due to the limited staff which pose some difficulties to effectively and adequately getting the work done. Notwithstanding, the National secretariat remained committed and executed the decisions and outcomes of the MSG. (See **Annex IV**).

THE GYEITI SECRETARIAT

A new National Coordinator was appointed in March 2022 for the GY EITI Secretariat. The work of the Secretariat was affected during the transition period when the former National Coordinator departed (in 2021) and key technical staff departed almost immediately after, from the Secretariat. The situation created a void and affected the momentum of work at the Secretariat in its support to the MSG and the work plan implementation. The situation was further compounded when the new National Coordinator proceeded on vacation during the last quarter of 2022

The evolving work associated with the implementation of the EITI standards and the effective implementation of plans and programmes necessitates/ highlights the need for an increase in technical staff.

EITI'S INTERNATIONAL REGIONAL DIRECTOR VISIT TO GUYANA.

In June 2022, the GYEITI hosted a two-day visit of EITI International Director Dr. Mark Robinson. There were a number of engagements with Government Ministers, the Multi Stakeholders' Group (MSG), and other key stakeholders in Industry and Civil Society.

See link: <https://www.gyeiti.org/news/promotinggyeiti-gs2b5-3d9p8-YBfn6>



Meeting with Dr. Ashni Singh, Senior Minister in the Office of the President with responsibility for Finance and his team at the Ministry of Finance, Guyana, on June 24, 2022



Vice President, Bharrat Jagdeo, received a courtesy call on June 23, 2022 from the Executive Director Dr. Mark Robinson. The Vice President was joined by the Minister of Natural Resources Hon. Vickram Bharrat; National Coordinator of the GYEITI-Dr. Prem Misir; and Co-Chair of the MSG Mr. Michael Munroe.

BUDGET AND FINANCIAL SUPPORT

A work plan was prepared and approved for 2021 and 2022. While it was not fully costed all expenditures were fully met from the Ministry of Natural Resources budget.



GYEITI and USAID discuss further transparency support On Wednesday December 1, 2021, Co-Chairs of the GYEITI Multi-Stakeholder Group (MSG) met with a team from the United States Agency for International Development (USAID). The teams discussed the possible opportunities for USAID funding of a number of deliverables extracted from the GYEITI work plan and the Communications Strategy. The USAID also was the lead agency in the Guyana Extractive Sector Transparency Project (GYEST) which saw the contribution of US\$1 million over a two year period for the enhancement of governance of the extractive sector. In the photograph are (from left) Mr Michael Munroe, Co-

Chair (Government); Ms Diane Barker, Deputy National Coordinator, GYEITI; Mr Durwin Humphrey, Project Management Specialist, USAID; Ms Chloe Noble, General Development Specialist, USAID and Dr Rudy Jadoopat, National Coordinator, GYEITI

The Secretariat/ MSG through funding from the United States Agency for International Development (USAID), a number of projects were executed including a new EITI website, a jingle and song competition, capacity building for Secretariat and MSG members and the provision of memorabilia for distribution, the development of a new logo, the publishing of the 2018 and 2019 reports and the development of the corrective measures work plan.



On Friday October 22, 2021 the Guyana Extractive Industries Transparency Initiative (GYEITI) National Secretariat was the recipient of a number of additional promotional and office materials for distribution and use during public awareness and engagement exercises to be embarked upon nationally. The items also included prizes and gift vouchers for upcoming youth competitions meant to foster an early appreciation of Guyana's natural resources and the need for transparency in their governance. The donations were made by the United States Agency for International Development (USAID) and handed over by the Pan-American Development Foundation (PADF) which is the executing agency for the Guyana Extractive Sector Transparency Project (GYEST) a US one million dollar project aimed at strengthening governance in the extractive sector locally. In the photograph, GYEITI National Coordinator Dr Rudy Jadoopat (left) receives the items from Ms Stacia Rose (centre) of the PADF. Also in the photo is Ms Diane Barker, GYEITI Deputy National Coordinator.

The newly appointed National Coordinator of the GYEITI Dr. Prem Misir had a series of engagements with members of the Diplomatic Community and the EITI International Secretariat on his assumption of Office. These engagements focused on governance and transparency issues and the promotion of the work of the GYEITI. On March 24, 2022 he met with Officials of the US Embassy and in April 2022 he met with the Officials of the British High Commission in Guyana.



Photo the U.S. Deputy Assistant Secretary (DAS) for Caribbean Affairs and Haiti USAID Barbara A. Feinstein (second from left and her colleague at extreme left), US Ambassador to Guyana Sarah-Ann Lynch (third from left), and Chloe Noble, US Embassy official (extreme right). To the extreme left is Kelly McCray who accompanied Ms. Feinstein to Guyana. Visit our website for more information: GYEITI head discusses transparency matter with US officials



Photo: Her Excellency Ms. Sarah-Ann Lynch and Dr. Prem Misir at the United Stated Embassy in Guyana.

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ANNEX I**MULTI STAKEHOLDER GROUP
FROM JANUARY TO DECEMBER, 2022****PRIMARY MEMBERS OF THE MSG IN YEAR 2022**

	Name & Sector	Gender
INDUSTRY		
1	J. Bronchalo	M
2	R. Ramjit	M
3	A. Alphonso	M
4	R. Khan	M
CIVIL SOCIETY		
5	L. Carryl	M
6	N. Fredericks	M
7	V. Radzik	F
8	G. Camacho	F
GOVERNMENT		
9	S. Roopnauth	F
10	H. Khan	F
11	V. Harris	F
12	M. Munroe	M

ANNEX II**MULTI STAKEHOLDER GROUP
FROM JANUARY TO DECEMBER, 2022****ALTERNATE MEMBERSHIP**

	Alternate Members	Gender
	INDUSTRY	
1	A. Gohil	M
2	J. Vogt	M
3	A. Jagnandan	M
4	N. McLean	M
	CIVIL SOCIETY	
5	M. McCormack	M
6	L. Fiedtkou	F
7	K. Cort-Kansinally	F
8	D. KHAN	M
	GOVERNMENT	
9	T. Balgobin	M
10	S. Richmond	M
11	S. Hussain	M
12	M. Pertab	M

ANNEX III

**MULTI STAKEHOLDER GROUP STATUTORY MEETINGS
HELD
FROM JANUARY TO DECEMBER, 2022 - 47TH TO 59TH MEETINGS
VIA ZOOM**

ATTENDANCE: MSG and SECRETARIAT STAFF

	Name & Sector	Gender	Members Present	Members Absent	Alternate	Gender	Present	Absent
INDUSTRY								
1	J Bronchalo	M	(0) RESIGNED IN November,20 22	w/e (12)	A Gohil	M	X (7)	w/e (5)
2	R Ramjit	M	(10)	W/e (2)	J Vogt	M	X (11)	w/e (1)
3	A. Alphonso	M	(0)	w/e (12)	A Jagnandan	M	X (6)	w/e (6)
4	R Khan	M	X (8)	w/e (2)	N McLean	M	(0)	w/e (12)
CIVIL SOCIETY								
5	L Carryl	M		Resigned in 2022, March	M McCormack	M	X (12)	(0)
6	N Fredericks	M		Resigned in 2o22	L Fiedtkou	F	X (8)	w/e (4)
7	V Radzik	F	X (12)	(0)	K Cort- Kansinally	F	X (4)	w/e (8)
8	G Camacho	F	X (12)	(0)	D Khan	F		Resigned. in 2021. October
GOVERNMENT								
9	S Roopnauth	F	X (2)	w-out/e (5) w/e (5)	T Balgobin	M	(0)	w/e (4) w-out/e (8)
10	H Khan	F	X (8)	w/e (4)	S Richmond	M	X (2)	w-out/e (7) w/e (3)

11	V Harris	F	x (6)	w/e (6)	S Hussain	M	X (5)	w/e (3) w-out/e (4)
12	M Munroe	M	x (10)	w/e (2)	M Pertab	M		w-out/e (12)

Secretariat Staff								
1	P Misir	M	X (5)	w-out/e (7)				
2	J Earle	M	X (12)					
3	S Parkinson	F	X (5)	w/e (2)	Resigned in September, 2022			
4	R. Budhu	M	X (6)	w/e (6)				

ANNEX IV**2022 MSG DECISIONS AND OUTCOMES**

DATES	DECISIONS	STATUS
47TH MEETING HELD ON THE 12TH JANUARY, 2022.	1. Each of the sectors is to submit separately their responses to the Validation Assessment after which the Secretariat will forward to EITI International.	COMPLETED
	2. The IA will meet the members of the IA Committee and the wider MSG on the ongoing process of the preparation of the 3rd EITI Report.	COMPLETED
	3. The MSG and the Secretariat to follow up with the MNR on the retendering for the Beneficial Ownership and Systematic Disclosure consultancies.	ON GOING
	4. The Secretariat is to recirculate the written submission by Civil Society on the amendments to the MSG TOR.	COMPLETED
	5. The Secretariat will follow up with the MNR for a status update on the vacancies that were advertised for the GYEITI Secretariat.	ON GOING
	6. The Communications Committee is to complete its review of the Communications Strategy and update the MSG via email.	NOT COMPLETED
48TH MEETING HELD ON THE 09TH FEBRUARY, 2022.	1. The MSG will seek clarity from the MNR on whether the two persons selected to participate in the interview panels for the remaining Secretariat posts will be interviewing persons applying for all three positions.	CLARITY PROVIDED
	2. The MSG to impress upon the MNR that the body has more of a vested interest in the new positions at the GYEITI Secretariat and as such its participation on the panel should be reflective of this through the number of participants.	MATTER BEING ADDRESSED
	3. The Secretariat to circulate the financial report for the month of January 2022	COMPLETED
	4. The Secretariat to resend Confidentiality Agreements to the members who are yet to sign theirs electronically.	COMPLETED
	5. The Secretariat to recirculate Civil Society's position on the MSG TORs sticking point of Alternate Members having no voice in meetings.	COMPLETED
	6. The Secretariat to circulate the invitation to the International Secretariat's Webinar on February 22, 2022 on Annual Progress Reports and Work Plans.	COMPLETED

	7. The Communications Committee to examine the proposal to produce a monthly newsletter instead of two times per month and if found favourable, make the recommendation to the MSG.	ON GOING
	8. There will be a comprehensive report on the preparation of the 2022-2023 work plan at the March MSG meeting.	COMPLETED
49TH MEETING HELD ON THE 16TH MARCH, 2022.	1. The MSG reaffirmed its approval the Draft Inception Report, the Reconciliation Scope for the Oil and Gas Sector and for the EITI Report to be prepared under the new Flexible Reporting regime.	COMPLETED
	2. The IA will send out templates to oil and gas companies before the end of Wednesday March 16, 2022.	COMPLETED
	3. The Secretariat will write the government reporting agencies on the outstanding information to be provided to the IA.	COMPLETED
	4. The IA will hold workshops with oil and gas companies on the said templates on Wednesday March 23, 2022.	COMPLETED
	5. It was decided that the interview process for Secretariat Staff will commence in the week of March 21st 2022 when Mr. Michael Monroe who is on the interview panel resumes duties.	COMPLETED
	6. The Secretariat will follow up with the International Secretariat on the offer of assistance in preparing work plans using the new approved work plan templates.	ON GOING
	7. The Secretariat will follow up with EITI international on the status of Guyana's EITI validation exercise.	ON GOING
	8. The Secretariat will update the terms of reference for the beneficial ownership and systematic disclosure consultancies so that the ministry of natural resources can move the process forward.	ON GOING
	9. The Secretariat will produce a newsletter on a bimonthly basis (every other month).	ON GOING
50TH MEETING HELD ON THE 13TH APRIL, 2022.	1. It was recommended that the MSG establish a small working group to deliberate on the issue of confidentiality.	NOT COMPLETED
	2. The MSG expects the IA to submit the final report for FY 2019 by the first week of May 2022.	COMPLETED
	3. It was suggested that the outstanding recommendations in the EITI Reports be tracked for progress made.	COMPLETED

	4. It was suggested that other legislation be examined for their relevance in improving capacity to mandate disclosure of information such as the Anti- Money Laundering law and the Natural Resources Fund Act.	ON GOING
	5. The Meeting made a decision that all MSG Meeting Minutes be signed by the sitting Chair and the person preparing them.	ON GOING
51ST MEETING HELD ON THE 11TH MAY,2022.	1. The Sectors will submit their comments on the draft 2019 report from May 14 through 16, 2022.	COMPLETED
	2. Secretariat will inform the MSG when it would have completed the tracking of recommendations made in the FY 2018 report.	COMPLETED
	3. Members can share aspects of the draft report with technical persons providing the entire draft report is not disclosed prior to its finalization and approval.	COMPLETED
	4. The Secretariat will create a new WhatsApp Group for the MSG.	COMPLETED
	5. The meeting reiterated the need for the physical copies of the Minutes to be signed by the Chair and person preparing them.	ON GOING
	6. The MSG will explore opportunities for capacity building for the purposes of understanding and evaluating complex reports. The capacity building could come not only from the IS in relation of the EITI Reports but also from other sources in light of the many issues that need to be addressed following our Validation process.	ON GOING
52ND MEETING HELD ON THE 15TH JUNE,2022.	1.MSG reiterated that the minutes will be sent to each Co- Chair for signature by June 17,2022.	COMPLETED
	2. A small working group to be established to look at the training and the capacity building needs of the MSG.	NOT COMPLETED
	3. The MSG decided that the 2019 report and annexes are to be uploaded to the website in an open data format and shared with the MSG in like fashion.	COMPLETED
	4. Report and Annexes' to be more prominently positioned on the GYEITI Website.	COMPLETED
53RD MEETING HELD ON THE 27TH JULY,2022.	1. The Secretariat will circulate to the MSG a request for members to indicate their	NOT COMPLETED

	willingness to serve on the capacity-building working group.	
	2. The MSG decided that the MSG will engage Middle Road Group on Website improvements and the publishing of open data format.	COMPLETED
	3. The MSG made a decision that meeting invitations will include a calendar link also.	COMPLETED
54th MEETING HELD ON THE 17TH AUGUST,2022.	1. The Secretariat will recirculate to the MSG a request for members to indicate their willingness to serve on the capacity-building working group.	COMPLETED
	2. The Secretariat will email the members of the IA Committee asking them to convene to elect a Chair and to engage on the procurement process for the 4th Report.	COMPLETED
	3. The list of Committee meeting dates is to be shared with the Chair of each committee for their review.	COMPLETED
55th MEETING HELD ON THE 14TH SEPTEMBER,2022.	1. The Legal and Regulatory Review committee was constituted as follows: Michael Munroe – Chair (G), Rafeek Khan (I) and Vanda Radzik (CS). This committee is tasked with reviewing all matters of a legal and regulatory nature including the review of the TOR for the Beneficial Ownership consultancy.	COMPLETED
	2. The MSG will write to the International Secretariat on the process for the procurement of an IA in extraordinary circumstances and to state the current position in which the GYEITI finds itself and how forward movement can be achieved.	ON GOING
	3. In support of the decision, the Secretariat will provide all correspondences and communications between itself and the MNR regarding the procurement of the IA for the 2020 report to the Co-Chairs and MSG.	COMPLETED
	4. The TOR for the Fourth Report must be reviewed by the IA Committee and approved by the MSG.	NOT COMPLETED
	5. With reference to Decision 2, the Co-Chairs are to meet to review the draft letter to the International Secretariat.	ON GOING
	6. It was noted that Decisions 2, 3, and 4 received no-objection from the members present at the meeting.	ON GOING
	7. The meeting agreed that there was initial informal agreement to moving the IA procurement process forward in a fast-tracked	COMPLETED

	manner due to the paucity of time for the completion and publishing of the Fourth Report.	
	8. Mike McCormack had earlier in the meeting accepted the nomination for Chair of the IA Committee but later withdrew his acceptance of said nomination due to what he referred to as the process for the hiring of the IA for the 2020 report being circumvented and the role of the MSG being diminished. Ryan Ramjit to Chair the IA Committee in the interim. The other nominees to the committee are Rafeek Khan (I) (alternate) and Hema Khan (G). Michael Munroe nominated as Government alternate. For Civic the nominees were Mike McCormack and Kerry Ann Cort. (alternate).	COMPLETED
	9. The Co-Chairs are to meet to address issues related to the Validation/TOR/Work Plan Committee.	COMPLETED
	10. The Communicators Committee will circulate their comments and observations for incorporation into the finalised Communications Strategy for approval at the MSG meeting of October 2022	ON GOING
56th MEETING HELD ON THE 12TH & 19TH OCTOBER,2022.	1. That the MSG formally request an extension in the deadline for the publication of the FY 2020 Report to May 2023 due to the work that needs to be done with the IA ToR and the lack of capacity at the Secretariat to execute this work.	ON GOING
	2. That the offer by the MNR for the placement of public service officers with the relevant qualifications and experience to fill the vacant positions of the Secretariat, on an interim basis, be considered for approval pending MSG assessment and interviews of said personnel; and that an immediate period of orientation and capacity-building be undertaken for said personnel by an external EITI consultant approved by the MSG	ON GOING
57th MEETING HELD ON THE 09TH NOVEMBER,2022.	1. To proceed with the sole sourcing of the Independent Administrator for the completion of the 4th report on the condition that the TOR is reviewed amended and approved by the MSG.	ON GOING
	2. That the letter to the International Secretariat will be circulated to the entire MSG.	COMPLETED
	3. That the Co-Chairs will seek an audience with the National Coordinator to hear directly from him the status of his employment tenure with the MNR. Further recommendations by	NOT COMPLETED

	the MSG will be contingent on what comes out of this meeting with the NC.	
	4. That the previous Minutes and all minutes going forward be amended to reflect the guidance of the MSG TOR that states that upon the resignation of a member the alternate shall function as member until such time that the process is activated for the replacement of said member. As such, the Minutes should reflect Mike McCormack and Loretta Fiedtkou.	COMPLETED
	5. The Co-Chairs have interviewed two public service officers, Mrs. Jagarnauth and Mr Ramgobin for the posts of Senior Administrator and Data and Information Analyst, respectively. who have been made available to work in the National secretariat. The Co-Chairs recommend that these persons be offered the positions on an interim basis.	COMPLETED
	6. That the National Secretariat immediately seek the available technical assistance from EITI (Esteban Manteca emanteca@eiti.org +4790012677) for the review and oversight of the revision of the IA TOR as soon as possible. And thereafter submit to the IA committee for review and recommendation to the MSG	ON GOING
58th MEETING HELD ON THE 14TH DECEMBER,2022.	1. The MSG concluded that it was no longer necessary for the Co-Chairs to engage with the National Coordinator since the PS had reported at a Co-Chairs meeting that the post of National Coordinator had been vacated.	COMPLETED
	2. The Co-Chairs to convene a meeting with the PS to get updates on a number of issues.	COMPLETED
	3. Prepared statement giving update on GYEITI to be sent to all members of the MSG by email with the aim of having an approved document sent out before the end of the year.	ON GOING
	4. Civil Society expressed its concern that as at the date of the meeting, the dispatch of the letter requesting an extension to the deadline for the preparation of the 2020 report which was a decision taken at the previous MSG meeting had not been effected.	ON GOING

Annex V

Fiscal years 2021 and 2022 Workplan

**Annex VI:
GYEITI Communication Strategy.**

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