

MINUTES OF 78th MEETING OF THE MULTISTAKEHOLDER'S GROUP

AUGUST 14, 2024

VIRTUAL ZOOM MEETING: 10:00 HRS

Chairman Mr. William Thompson (Designate in absence of Michael Munroe)

1. **Call to Order and Opening Remarks.** Mr. William Thompson was designated Chair of the 78th MSG due to the unavailability of Mr. Micheal Munroe. He called the Meeting to order and welcome everyone.

Excuses (i) Micheal Munroe

(ii) Hema Khan

2. **Adoption of the AGENDA:** The motion was moved for adoption by Ms. Denise De Souza and seconded by Ms. Sonya Roopnauth
3. **MINUTES OF THE 77th MSG** – The motion was moved for adoption by Mr. Rafeek Khan and seconded by Ms. Loretta Fiedtkou
4. **Reports from MSG Committees.**

(i) Co-Chairs report: The meeting was informed that:

Industry caucused on the reconstitution of the MSG and composition of industry's sector representation and the FY 2022 report
Civil society submitted a document with respect to the contextual section review. It was received and will be considered appropriately at the review meetings.

Government did not meet due to the unavailability of the Mr. Munroe.

(ii) IA Committee report: The IA committee Tuesdays meeting ceased at the end of July 2024. This culminated with the finalization of the FY 2022 Inception Report. All attention is now on the preparation of the FY 2022 report and the scheduling of Special MSG meetings for the review of the various sections of the draft over the next 3-5 weeks. The MSG Meetings are scheduled for Tuesdays and Thursdays on every week.

The Secretariat will distribute the Contextual section relating to Requirement 2 of the FITI Standard before the end of day for the commencement of the review on Thursday, August 15.

Script was received from Merundoï. Not everyone had the opportunity. Key issues presented were: (a) Progress report on Merundoï Project: MINUTES were prepared but not sent to the MSG.

Chair of the Communication Committee presented on the matters of the Committee meeting on August 6, 2024 and noted that the amended

(iv) Communications Committee

to attend. nor that of the Committee that will be open to any MSG member wishing holding a Special Meeting of the MSG on the Pre-validation assessment The Chair of the Validation and Workplan Committee has no objection to 2025 Work Plan and Budget cycle.

recommendations are being addressed and others will be moved into of funding to move things along was discussed. Some of the used to present the updates. The Permanent Secretary's support in terms update the template. The monitoring and tracking template/tool will be Consultant. In addressing the gaps additional details were provided to Permanent Secretary to discuss the gaps that were identified by the Committee on July 30, 2024 and a subsequent Meeting with the The MSG was apprised of the Meeting of the Validation and Workplan review and feedback.

The Pre-Validation template was circulated, as requested at the last MSG, to members of the MSG. The Secretariat was requested to resend the template, as prepared by the Consultant, to all members and for their

(b) Update on: Pre-Validation.

Robin for approval.

The Meeting agreed for the Final Report to be circulated via Round

MSG.

(a) **Beneficial Ownership Roadmap.** The meeting was apprised of the status of the Beneficial Ownership Consultancy and the receipt of the final report which incorporated the comments and feedback from the

(iii) Workplan, MSG-TOR and Validation Committee:

(c) Lethem Outreach. The MSG was apprised of the preparations that went into the logistics for the Lethem outreach but unfortunately, because the dates were not

- Outreach for proper record keeping.
 - Rapporteurs to be identified for the events such as the UG with a key stakeholder- the University.
 - URGED to build on the link relationship into the future. Urged to build on the link of Guyana. This will augur well for other engagement and Department of Communication Studies of the University between the Secretariat and Faculty of Law and
 - The Secretariat to seek to have a continued relationship with the help of the Consultant.
 - notes. A generic Power point for GYEITI is to be prepared standard presentation which usually comes with speakers event. It was recommended to seek if there is an EITI **presentation** that can be adjusted depending on the **A generic power point GYEITI Standard**
 - members of the MSG. These pointed to the need for: challenges, lessons learnt and observations made by There was extensive discussions on the event, the
- (b) Engagement with UG.** This outreach was completed

The Secretariat to organize the Meeting

quicker response to the implementation of workplan activities. having to come back to the MSG for approval. This will allow for a approved the secretariat should proceed with implementation without The Consultant clarified that once the Budget and Workplan was to examine the Script. will be open to the participation of other members of the MSG members reached on the convening of a Communication Committee meeting that proposed timeline is 6 months from September 2024. Consensus was first instant and will get more technical as the Edu-drama unfold. The was submitted. It covers EITI topics on the foundation of the EITI in the to look at the script prepared by the Merundo team. The draft story board

feasible for the MSG this event was not possible. The secretariat to seek to have dates proposed by the MSG and then seek the engagement with the region 9 officials.

(d) Engaging the Toashou: The Secretariat was requested to seek the possibility for engaging the Toashous that will be in Georgetown for the NTC. The objective is to have an interface to introduce the MSG, share information on the EITI and the GYEITI and introduce indigenous members on the MSG.

The request should be channeled through the Permanent Secretary to seek to have a slot on the agenda of the NTC for the MSG courtesy engagement.

(e) Website: Efforts to place the profiles for MSG members proved futile. Those members who have not yet submitted their photo and short bio were reminded to do so soonest to facilitate the information on the GYEITI Webpage.

The meeting also learnt of the data uploaded on the website which will enhance the communication with the wider public.

The Chair tabled a proposal to reach out to the wider public via a plain English report. The Secretariat was asked to draft an internal NOTE for the contracting of a communication consultant with technical expertise to translate the EITI report into a “plain simple language summary” for the ordinary man in the street to understand.

(f) Sagacity Interviews for Video Clips by Co Chairs: This is intended for the preparation of sound bites for GYEITI website to help disseminate our message and our outreach to the public. Arrangements were finalized with sagacity and C-Chairs are required to indicate their availability to conduct the messaging and recordings.

The meeting noted the concern expressed by Civil Society that it should decide who and how many members can deliver this message. It should not be left to the Co-Chairs.

(v) Legal and Regulatory Committee. No meeting was held by this Committee.

5. **Secretariat Report:** The secretariat report was presented.
6. **Any other Business.**

Secretariat was requested to distribute the contextual section on requirement 2 for MSG special meeting which is scheduled for August 15, 2024.

Secretariat to seek to have Micheal Williams reimbursed of the cost for his attendance at the meeting. The process has been initiated with the Ministry.
7. **Close and announcement of date for the next meeting.**

The next meeting of the MSG is scheduled for Wednesday September 11, 2024.

The Chair expressed his appreciation for everyone's participation and thanked everyone to take note and participate in MSG special meeting August 15th to discuss the contextual report.


Summary recommendations and decisions.

Agenda Item	Issue Source	Decision/ action
4	(i) IA Committee	Secretariat to prepare document for contextual review based on each requirement and to put logistics in place for Special MSG review Meetings.
4	(ii) Workplan, MSG - TOR and Validation Committee	The Final Report on the Beneficial Ownership Roadmap to be circulated via Round Robin for approval. Resent the Pre validation template, as submitted by the Consultant to all members for review. To convene a Special Meeting of the MSG on the Pre-validation assessment nor that of the

Prepared by:
GYEITI Secretariat

Multi Stakeholder Group

Chair (Designate),
Mr. William Thompson

Signed:


<p>Committee that will be open to any MSG member wishing to attend.</p>		
<p>The Secretariat to organize the Meeting of the Communications Committee and other members of the MSG to discuss the meroundoi script.</p> <p>Preparation of a generic power point presentation for the GYEITI. To be supported by the consultant.</p> <p>Note to be prepared by the secretariat for a consultant to prepare plain English report for general public</p> <p>Secretariat to coordinate interviews for video clips and messaging to be done by sagacity.</p> <p>Arrangements for MSG slot on agenda of NTC - for courtesy meeting.</p>	<p>(iii) Communications Committee</p>	

78th MEETING OF THE MULTISTAKEHOLDER'S GROUP
AUGUST 14, 2024

VIRTUAL ZOOM MEETING: 10:00 HRS

AGENDA

8. Call to Order and Opening Remarks.
- Announcements.
- Excuses.
9. Adoption of AGENDA
10. MINUTES OF THE 77th MSG – consideration and Adoption.
11. Reports from MSG Committees
- (i) **Co-Chairs**
 - IA Committee: (a) Status of Preparation: FY 2022 Report:
(b) The Review of Section 3. Contextual section of
the report
 - (iii) **Workplan, MSG-TOR and Validation Committee:**
 - (c) Status: Beneficial Ownership Consultancy
 - (d) Systematic Disclosure (Mainstreaming) Feasibility
study.
 - (e) Update on: Pre-Validation
 - (ii) **Communications Committee**
Updates: Communication Outreach activities.
 - (iii) **Legal and Regulatory Committee.**
12. Secretariat Report
13. Any other Business
14. Close and announcement of date for the next meeting.

