

**MINUTES OF THE 75th MEETING OF THE MULTISTAKEHOLDER'S
GROUP MAY 15, 2024**

VIRTUAL ZOOM MEETING: 10:00 HRS

1. Call to Order and Opening Remarks.

The Meeting was called to order at 10:05 hrs.

With brief remarks, Ms. Vanda Radzik (Civil Society) ceded the Chairmanship of the MSG to Mr. Micheal Munroe (Gov't) who expressed appreciation to the outgoing Chair 's stewardship and unwavering efforts. He will serve as Chair for the next four months.

2. Adoption of AGENDA: Proposed for adoption by Mr. Bill Thompson (I) and seconded by Ms. Vanda Radzik (C.S).

Excuses were tendered for: - Denise De Souza (CS)
- Anand Gohil (I)
- Hema Khan (G)

3. MINUTES OF THE 74th MSG – Proposed for Adoption by Mr. Bill Thompson (I) and seconded by Ms. Loretta Fiedtkou (C.S)

4. Reports from MSG Committees

(i) **Co- Chairs:**

Co-Chairs apprised the Meeting of **(a)** The engagement with the Beneficial Ownership Consultants on Thursday, May 8, 2024. The report is indicative of an excellent progress with the consultations. Civil Society had an engagement with the Consultant prior to the consultant's arrival in Guyana (late April) and a follow-up engagement is expected for the wider civil society; **(b)** A Meeting with Sam Tokpah, World Bank Consultant on Mainstreaming, Capacity Building and the MSG Policy Manual.

(ii) **IA Committee:**

The Committee Reported that:

(a) The procurement process and recruitment of the Independent Administration (IA) has been completed.

(b) Hart BDO Guyana is ready to begin work.

© The IA Committee agreed to have regular weekly meetings up to the end of June to allow for the streamlining of work. Thereafter, the Committee will meet on a bi -monthly basis beginning in July 2024.

(d) The work schedule and timetable to be developed and the IA's adherence (to details set out in a Gantt Chart) was underscored.

(e) Mr. Micheal Munroe and Ms. Vanda Radzik were co-opted to the IA Committee.

(f) The Secretariat is consulting members to establish the scheduling of the IA Committee meetings. The first Meeting will be held on Tuesday, May 20th 2024 at 9:00hrs (to facilitate Ms. Radzik's request).

(g) The scheduling of work with the IA has to be mindful of the end of the term of the MSG

(h) The Committee to address with the IA how Section 3: Contextual information will be dealt with.

(iii) Workplan, MSG -TOR and Validation Committee:

The Committee report focused on:

(a) The Beneficial Ownership Data Templates were received from the BO Consultants on Monday May 10th, 2024. The Committee agreed to have the MSG priority review to ensure that the template is timely approved so that there is no delay in the data gathering process.

(b) Secretariat to dispatch immediately to the MSG the data templates and for a response by Friday May 17, 2024.

The Validation Committee will then finalize the review responses and tender any further recommendations on the templates. Thereafter, it will be circulated to the entire MSG for approval via round Robin.

(c) The Revised Workplan was presented and approved by the MSG. Civil noted the two other areas- Gender and the Environment should be incorporated in the workplan and also the suggestion to hire a consultant.

(d) Permanent Secretary -MNR took action to have the TIN (Taxpayer identity number) used by the Guyana Gold Board in data gathering.

(iv) Communications Committee.

The report focused on:

(a) The new ideas and initiatives emanating from the Joint Communications and Workplan Committees and actions towards implementation.

(b) Expressed concerns about the delayed implementation of the other projects that were approved by the MSG for quite some time (- namely, Lethem-Region 9 and University of Guyana,) is quite frustrating as these projects are not moving and not coming off the ground. Call for a more consistent approach.

The University of Guyana has not yet identified a team to facilitate arrangements. The Chair of the Communications Committee reported that he reached out to the Vice Chancellor on April 24, 2024 and she committed to advice on the team. The National Coordinator assistance was requested.

Concerning Region 9 – Lethem outreach. A proposal for a re-calibrated outreach, that can be convened by the end of June was not accepted. The July 2024 timeline remains and the participation of the various districts in region 9 participation was emphasized.

Agreed that the National Coordinator and the Secretariat complete the technical and logistical arrangements in the next two weeks and coordinate with the MSG on the appropriate date in July.

(c) Newsletter was sent to the Website Administrator for posting

(d) Article on BO for DPI was sent to PS Mc Kenzie for clearance.

(v) Legal and Regulatory Committee.

Attempts to convene was not possible. A meeting of this committee will be scheduled in the new week.

5. Status Update: Sam Tokpah, WB Consultant.

It was noted that the Draft Mainstreaming/ Systematic Disclosure Feasibility Study is engaging the Validation and Work Plan Committee.

6. Secretariat Report:

The following were discussed:

- (i) **MSC Score Card:** (a) Consensus was reached and decision taken on the acceptance of the Format of the Score card. (b)The Score Card will be an internal document (i.e. not to be made public).

- (ii) **MSG Policy Manual:** A number of issues were raised and clarified. Consensus was reached by all and a decision was taken for the adoption of the MSG Policy Manual. The Manual remains a live document, which will allow for further review that can result in changes and modifications to the manual.

- (iii) **Publication of the Data Bulletin:** The meeting recalled that the Data Bulletin was discussed, circulated and approved via round robin for publication. Concerns were raised regarding the ‘incorrect data being published’ based on information from other sources of government. It was explained that the data set out in the Bulletin was taken from the report and its source(s) were identified.

Agreed that the Chair of the MSG will seek to have a resolution to the matter by Friday, May 17, 2024.

- (iv) Due to the non- response from some members of the MSG, the validation, TOR and Workplan Committee agreed to have an extension of time by - one week- May 20th 2024 to allow those members who have not yet responded to the below mentioned documents that were circulated on May 1, 2024.
 - (a) Agreed Upon Procedure: Letter of Engagement with Auditor General.
 - (b) Open Data Policy
 - (c) No Objection Protocol.

7. Any other Business

In the Reconstitution of the MSG, it was suggested that some bench-marking can be done to guide the process and it will be useful to see what is done in other countries. It was noted that the key is to start the process early, so that the new MSG can be constituted on a timely basis.

The World Bank Consultant pointed out that there is an urgency and priority to ensure that the Secretariat has the capacity to undertake the work. The comments were noted and the need for the Secretariat to be staffed to support the work of the MSG

Civil Society made a suggestion for the MSG to convene a centralized Stakeholders' Meeting in Georgetown and for same to be considered by the Communications Committee.

8. Close and announcement of date for the next meeting.

The Chair thanked everyone for their participation.

The Meeting concludes at 12:15 hrs.

The date for the next MSG Meeting is **June 12, 2024.**

Summary of Decision and follow-up actions.

Agenda Item	Issue	Decision/ action	Status
4.	<p><u>Reports from MSG Committees</u></p> <p><u>IA Committee:</u></p> <p>FY 2022 EITI report.</p>	<p>(a) The Independent Administration (IA), Hart BDO Guyana has been recruited.</p> <p>(b) The IA Committee will meet weekly in the first instant up to the month of June and thereafter, on a bi -monthly basis beginning in July 2024.</p> <p>(c) The work schedule and timetable to be developed.</p> <p>(d) Co-opted Mr. Micheal Munroe and Ms. Vanda Radzik to the IA Committee.</p> <p>(f) The first Meeting with the Independent Administrator (IA) will be held on Tuesday, May 20th2024 at 9:00hrs.</p>	

	<p><u>Workplan, TOR and Validation Committee</u></p>	<p>(a) Secretariat to dispatch to MSG for their review the BO template and for a response by Friday May 17, 2024.</p> <p>(b) The Validation Committee will finalize review of the templates and make recommendations which will be circulated to entire MSG for approval via Round Robin.</p> <p>(c) The Revised Workplan for 2024 was approved by the MSG.</p> <p>(d) Permanent Secretary -MNR took action to have the TIN numbers used by the Guyana Gold Board in data gathering.</p>	
	<p><u>Communications Committee</u></p>	<p>(a) A more consistent approach for the delayed UG and region 9 outreaches.</p> <p>(b)The University of Guyana to identify a team to facilitate arrangements.</p> <p>©The July 2024 timeline remains for the Lethem project; the various districts in region 9 participation were emphasized</p> <p>(d)The National Coordinator and the Secretariat to complete the technical and logistical arrangements in the next two weeks and coordinate with the MSG on the appropriate date in July</p>	

Prepared BY: R. Jagarnauth
 GYEITI Secretariat

Signed: 
Michael Munroe,
Chair, Multi Stakeholder Group

Attachment 1.

75th MEETING OF THE MULTISTAKEHOLDER'S GROUP
MAY 15, 2024

VIRTUAL ZOOM MEETING: 10:00 HRS

AGENDA

1. Call to Order and Opening Remarks.
 2. Adoption of AGENDA:
 3. MINUTES OF THE 74th MSG
 4. Reports from MSG Committees
 - (i) Co- Chairs:
 - (ii) IA Committee:
 - (iii) Workplan, MSG -TOR and Validation Committee:
 - (iv) Communications Committee.
 - (v) Legal and Regulatory Committee
 5. Status Update: Sam Tokpah, WB Consultant.
 - (a) Mainstreaming/ Systematic Disclosure Feasibility Study.
 6. Secretariat Report
 7. Any other Business
- Close and announcement of date for the next meeting.

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Attachment 2.

Attendance

	Name/Sector	Gender	Present	Absent	Alternate		Present	Absent
Industry								
1	W. Thompson	M	X		A. Gohil	M		X w/e
2	R. Ramjit	M	X		J. Vogt	M	X	
3	A. Alphonso	M			A. Jagnandan	M	X	
4	R. Khan	M	x		N. McLean	M		wo/e
Civil Society								
5	D. De Souza	F	X		M. McCormack	M	x	
6	I. Fiedtkou	F	X		B. Clenkian	F	x	
7	V. Radzik	F	X		G. Singh	M	x	
8	K. Cort-Kansinally	F		X w/e	M. Williams	M		x
Government								
9	S. Roopnauth	F	x		T. Balgobin	M		wo/e
10	H. Khan	F		X w/e	S. Richmond	M	X	
11	V. Harris	F	x		S. Hussain	M	X	
12	M. Munroe	M	x		M. Pertab	M		x

Secretariat

		Gender	Present	Absent
1	P. Misir	M	X	
2	Renrick Ramgobin	M	X	
3	Johann Earl	M	X	
4	Richard Budhu	M	X	
5	R. Jagarnauth	F	X	
	Sam Tokpah, Consultant	M	X	

GYEITI Secretariat