

**MINUTES OF THE 81<sup>st</sup> MEETING OF THE MULTISTAKEHOLDER'S GROUP**  
**September 18, 2025**

**VIRTUAL (ZOOM) MEETING: 10:00 HRS**

1. **Call to Order and Opening Remarks** were made by Chairman William Thompson who assumed the Chairmanship of the (New) MSG.

Announcements.

Excuses were made for Mr. Anand Gohil and Ms. Vishanti Balgobin.

2. **Adoption of AGENDA.** The motion of the adoption of the agenda was presented by Mr. William Thompson (Industry) and seconded by Mr. Rafeek Khan (industry)
3. **MINUTES of Meeting: 79th MSG: September 11, 202 and the 80th MSG: August 13, 2025** were considered. The motion for adoption was proposed by Mr. Micheal Munroe (Government) for the Minutes of the 79<sup>th</sup> and 80<sup>th</sup> Meetings of the MSG to be adopted as is. The motion was seconded by Mr. Joachim Vogt (Industry)

4. **Formalization of Chairpersons and Members of the Committees.**

The meeting was apprised of the status of actions by the Secretariat for the consummation of the four committees of the MSG and the failure to meet the requirements as set out in the MSG policy manual in some of the Committees, based on members indication of their interest in the following Committees: Validation, Tor and Work-plan Committee; Communication and Outreach Committee; IA Committee and the Legal and Regulatory Committee.

The MSG agreed that the Secretariat be directly involved in the convening of the meetings of members to avoid any biases or implicit biases in the establishment of the various committees. The members thereof will nominate a chair of their committee. In the interim, the Chair called on the co-chairs to work within their various caucuses to make sure that the minimum requirement of two members to serve on the Committees

5. **Consideration of key documents.**
  - (a) Work Plan 2025/2026.

In consideration of the Workplan for 2025/2026 the MSG sought clarification and identified areas for adjustments.

Explanations were sought on the following:

1. *The colour coding and the determination of priorities*
2. *The justification for the ranking of activities in three areas namely- Normal GYEEITI activities, Validation and Communication vis-à-vis the entire workplan.*
3. *Understanding the timelines and for same to be adjusted to show preciseness in completion of activities in months rather than quarters and the reformulation using a Gantt chart.*
4. *The methodology used in the compilation of the budget- costs, prioritization of activities.*
5. *Clarification on employees costs and the time period i.e., whether its computed for 18 months or two years.*
6. *Request that the Budget be separated for the rest of 2025 i.e., for September to December 2025 and January to December 2026. This is necessary to know what the resource envelope looks like to carry the activities for the rest of 2025 and the provision of resources for 2026.*

The Secretariat undertook to review, taking into consideration the adjustments recommended and resubmit to the MSG.

With regards to the broader constituency feedback, Industry indicated that initial consultations were held and requested a distribution list of the industry stakeholders that was engaged in the EITI reporting process to have further engagement. Similar list will also guide Government in its consultation. The MSG is also reminded that results of the engagements are to be formally reported, presented, deliberated and approved/ not approved

The Secretariat to make the lists available to the co- chair of Industry and Government constituencies.

**(b) Annual Progress Report 2024.**

*The Annual Progress Report for the period January 1 to December 31, 2024 will be considered by the MSG at its next statutory meeting.*

**(c) Validation Templates**

***The MSG was apprised of the status of the preparatory work for Guyana's second EITI validation.*** The Templates are to be submitted to the EITI Validation team on October 1<sup>st</sup>, 2025. A series of engagements for MSG is to be organized by the Secretariat to facilitate the review process.

**(d) Inception Report – and Data Templates FY 2023 EITI report**

BDO Guyana, the Independent Administrator (IA) Consultant for the preparation of the Fiscal year 2023 Report has submitted the Inception report for FY 23 EITI report. The MSG

agreed that the BDO be part of the next statutory MSG at which the Inception report will be examined.

6. Any other Business. No matter

7. Close and announcement of date for the next meeting.

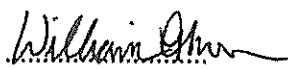
The statutory time of the third week of every month is agreed upon. The date will be communicated to the MSG.

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Areas	Required	By whom	
1 Formalization of Chairpersons and Members of the Committees,	To convene meetings of members for the establishment of the four committees and their chairpersons.	GYEITI Secretariat	1 <sup>st</sup> Meeting convened to identify members on Tuesday, September 23, 20025: Committees not full established.
(a) Work Plan 2025/2026	<p>To review workplan and make adjustments regarding:</p> <p>1.Translate the work plan into a Gantt chart for better visualization of timelines and relationships between activities.</p> <p>3. Split the budget into two parts to clarify resource requirements for rest of FY 2025 and 2026 and submit to MSG.</p> <p>4. Update the work plan with more specific timelines instead of quarters.</p>		

	5 Verify and correct employment costs. 6. Share the distribution list with Industry and Government Co Chairs		
(b) Annual Progress Report 2024:	MSG Will review -October statutory meeting		
(c) Validation Templates	To organize review meetings for MSG starting in the new week September 22, 2025.	Secretariat	1 <sup>st</sup> session was held on September 23, 2025: 10:00 to 11:00 hrs. Others sessions are scheduled with the WB Consultant and MSG.
(d) Inception Report – and Data Templates FY 2023 EITI report	IA Consultant to indicate changes to the Data templates (made from FY 22 and FY 23) Clarity on schedule of deliverables and To attend next MSG October statutory 2025.	Secretariat/ IA Consultant	

Prepared by: ...  
GYEITI Secretariat

Signed:   
Chairman-MSG (Industry)