

**MINUTES OF THE 82<sup>nd</sup> MEETING OF THE MULTISTAKEHOLDER'S GROUP**  
**October 8, 2025**

**HELD VIRTUALLY VIA ZOOM MEETING: 10:00 HR**

1. **Call to Order and Opening Remarks.** A quorum was established and Chairman William Thompson called the Meeting to order at 10:00hrs. He extended congratulations to Mr. Micheal Munroe on his recent appointment as Head of the Local Content Secretariat.
2. **Announcements.**  
Co -Chairs at its recent Meeting agreed that the statutory Meeting of the MSG will, in keeping with the Policy manual, be convened on the 2<sup>nd</sup> Wednesday of the month.

**Excuses** were tendered for the following members:

- Mr. Aslim Singh (Civil Society)
- Mr. Norman Mc Lean (Industry)
- Mr. Anand Gohil (Industry)
- Ms. Samantha Reid (Civil Society)
- Mr. Ramesh Persaud (Civil Society)

3. **Adoption of AGENDA:** There was no objection to the adjustment of the agenda to move item 5 (e) Discussion on the Inception report and reporting templates for the FY 23 EITI report to agenda item 4 to facilitate the IA Consultant who was invited to attend. The adoption of the agenda was proposed by Mr. William Thompson and seconded by Mr. Anil Persaud.
4. **Consideration of the MINUTES of 81<sup>st</sup> MSG held on September 18, 2025.**  
The Minutes of the 81<sup>st</sup> MSG was proposed, as is, for adoption by Mr. William Thompson and seconded by Mr. Rafeek Khan (Industry).
5. **Update on the Inception Report and status of the Data Templates FY 2023 EITI report**  
The IA Consultant-BDO Guyana in the presentation on the status of the FY 23 EITI report preparations informed the meeting that the comments received from the MSG on the Inception Report and Data Templates were considered internal requiring review of the wording and clarity on the recommendations. The IA Consultant **was requested to submit the responses in writing to the MSG**. No other comment or observation was made by the MSG on the documents.  
The IA Consultant presented a revised timeline and delivery schedule. The MSG acknowledged and underscored the need to stick to the timelines **to ensure delivery of the final report on December 15, 2025**.

*The schedule is represented below:*

	# days	Initial	Revised
Approval of Inception report		29-Aug	10-Oct
Issue of templates		29-Aug	13-Oct
return of templates	14	12-Sep	27-Oct
Initial reconciliation report	7	19-Sep	3-Nov
Draft report	21	10-Oct	24-Nov
Received comments from GYEITI MSG	7	17-Oct	1-Dec
Submit final report to GYEITI MSG	14	31-Oct	15-Dec

The IA drew attention to an outstanding matter relating to the companies which are only identified by Codes but can be potential (material) companies in the mining sector to be included in the scope. These unidentified companies, based on its assessment, accounts for approximately 12% of total receipts. The waiver of the confidentiality requirement is needed for these Companies. If not, the GRA would not be able to disclose the receipts of the Companies.

*The IA will facilitate the inclusion of the Companies once the completed data templates are received by the IA on a timely basis, i.e, within the October 27 timeline outlined in the schedule.*

*The GYEITI Secretariat will submit on October 9<sup>th</sup>, an update on the status and outcome of its ongoing work in relation to the unidentified companies.*

Structure of the report.

*The IA confirmed that the report will be restructured by sector- Oil and gas; Mining; Fisheries and Forestry, - in keeping with the MSG's request.*

*Data Templates.*

*The IA confirmed that no change has been made to the data templates to be used in the FY 23 Report, given the timeline since the last report.*

*Approval of Inception report and data templates.*

*The MSG confirmed that the approval of the Inception report and data templates were taken together and that both documents were approved via the Round Robin on September 29, 2025.*

6. **Formalization of Chairpersons and Members of the Committees.** The Secretariat reported on the status of the composition of each group noting that the IA Committee and the Legal and Regulatory Committee were not properly established. The Government Co- Chair will pursue the membership of the Legal and Regulatory Committee while the IA Committee will be facilitated with a temporary member from the government constituency. **The decision was taken that the Secretariat convene the Meeting of the various committees to elect the chairperson.**

7. Consideration of key documents.

(a) Work Plan 2025/2026.

The Secretariat addressed the comments / concerns raised at the 81<sup>st</sup> MSG and resubmitted a revised workplan and budget. The following were noted:

- Discrepancies identified which will be addressed.
- The Secretariat to share the Gantt chart in Excel format with the MSG and a suggestion was made for the use of the Gantt chart to support monitoring of the implementation of the workplan.
- MSG noted that the workplan is driven at the committee level
- The MSG to consult with its constituency and the results of the consultations are to be endorsed by the MSG.

(b) Annual Progress Report 2024.

The MSG deferred the consideration of the APR for 2024 and the Workplan for Fy 2025/2026 to the 83<sup>rd</sup> statutory meeting to allow for broader constituency feedback.

(a) Validation Templates

The Chair informed the Meeting of the GOG's request to the EITI International for an extension of time for the commencement of Guyana's 2<sup>nd</sup> Validation. A response is being awaited but in the interim, work is advancing / continuing with the preparation and finalization of the Validation templates for MSG sign off.

8. Any other Business.

The secretariat agreed to a request to have the MINUTES of the MSG be circulated to the MSG within 7 days

9. Close and announcement of date for the next meeting.

The Chair thanked members for the attendance and a participation and indicated that the next MSG will be convened on November 12, 2025.

## SUMMARY OF DECISIONS

Agenda item	Required	By whom	Updates
5. Inception Report and status of the Data Templates FY 2023 EITI report	<p>IA to submit responses to comments in writing to the MSG</p> <p>Secretariat to follow-up on waivers for list provided by the IA</p> <p><b>The Fy 23 report:</b></p> <ul style="list-style-type: none"> <li>MSG agreed that the <b>structure</b> is by Sector -oil and Gas; Mining and Forestry and fishing.</li> <li>MSG approved the <b>Inception report and data templates</b> for the FY 23 EITI report</li> <li>The <b>deadline for the final report</b> is December 15, 2025.</li> </ul>	<p>IA</p> <p>Consultant.</p>	
6. Formalization of Chairpersons and Members of the Committees	<p>Co -Chair (Government) to coordinate and submit representative on the Legal and Regulatory Committee</p> <p>Secretariat to convene meetings of the four Committees to elect chair.</p>	Secretariat	
7.(a) Work Plan 2025/2026	<p>To review workplan and make adjustments regarding discrepancies identified</p> <p>To Submit to MSG Gantt Chart in Excel</p> <p>The 83<sup>rd</sup> MSG meeting in November will consider for approval the Workplan and Budget.</p> <p>Constituencies to undertake consultation with stakeholders at the Constituency level.</p>	Secretariat/ Consultant	
(b) Annual Progress Report 2024:	<p>Resubmit to November MSG</p> <p>Sectoral consultations with Stakeholders</p>		

(c) Validation Templates	Secretariat to facilitate reviews of the Validation templates on Thursday October 9 and Friday October 10, 2025  Adjustment to be made and resubmitted to the WB Consultant	Secretariat	

Prepared BY:.....

R. Jagarnauth

GYEITI Secretariat

  
Signed: \_\_\_\_\_

William Thompson

Chairman, Multi-Stakeholders Group

ATTACHMENT 1

**82<sup>nd</sup> MEETING OF THE MULTISTAKEHOLDER'S GROUP**  
**October 8, 2025**

**VIRTUAL ZOOM MEETING: 10:00 HRS**

**AGENDA**

1. Call to Order and Opening Remarks.

Announcements.

Excuses.

2. Adoption of AGENDA

3. Consideration of the MINUTES of 81<sup>st</sup> MSG held on September 18, 2025

4. Inception Report – and Data Templates FY 2023 EITI report

*In keeping with the request at the 81<sup>st</sup> MSG, the Independent Administrator- BDO Guyana, has been invited to attend the MSG on October 8, 2025.*

*The Secretariat has submitted to the MSG, prior to the 81<sup>st</sup> MSG the Inception Report and Data Collection templates.*

*The approval of both documents is required to advance the work of the Independent Administrator.*

5. Formalization of Committees: Chairpersons and Members of the Committees.

- Validation, TOR and Work-plan Committee
- Communication and Outreach Committee
- IA Committee
- Legal and regulatory Committees

*The MSG's endorsement of the various Committees and Membership thereof.*

6. Consideration of key documents.

(b) Work Plan 2025/2026.

*At the 81<sup>st</sup> meeting of the MSG the Secretariat was requested to address the comments and make the necessary adjustments and resubmit to the MSG.*

*The revised Workplan is submitted to MSG for its consultations with the constituencies.*

(c) Annual Progress Report 2024.

*The consideration of the APR for 2024 was rescheduled for the 82<sup>nd</sup> MSG at the last MSG.*

***The MSG is required to approved the Annual Progress report. This report will be published on the GYEITI website***

**(d)Validation Templates**

***Consultant Mr. Sam Tokpah is engaging MSG members in the review of the Validation templates. A number of review sessions were scheduled and completed to date. A status report and next steps will be presented by the Consultant.***

7. Any other Business
8. Close and announcement of date for the next meeting.

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Meeting attendance sheet 82nd MSG October 8, 2025				Present	Absent	With	Without
Constituency	Organization	Role	Gender			excuse	excuse
<b>INDUSTRY SECTOR</b>							
William. Thompson	ExxonMobil	Member/ Co Chair	M	x			
Anand Gohil	CNOOC	Alternate	M			x	
Joachim Vogt	ECO Atlantic	Member	M	x			
Abbigale Loncke- Watson	SISPRO	Alternate	F	x			
Vishanti Balgobin	Guyana Gold & Diamond Assoc.	Member	F			x	
Avalon Jagnandan	Guyana Gold & Diamond Assoc.	Alternate	M	x			
Rafeek Khan	Guyana Manu. Servc. Assoc.	Member	M	x			
Norman McLean	Private Sector Commission	Alternate	M			x	
<b>CIVIL SOCIETY</b>							
Ramesh Peraud	Individual	Member/ Co Chair	M				
Kathy Smith	Individual	Alternate	F			x	
Aslim Singh	Individual	Member	M			x	
Madhavi Indarjeet	Individual	Alternate	F	x			
Desmond Sears	Individual	Member	M	x			
Samantha Reid	Individual	Alternate	F			x	
Derrick John	Individual	Member	M	x			
Shane Cornelius	Individual	Alternate	M			x	
<b>GOVERNMENT</b>							
Micheal Munroe	Ministry of Natural Resources	Member/ Co Chair	M	x			
Martin Pertab	Ministry of Natural Resources	Alternate	M				x
Sonya Roopnauth	Ministry of Finance	Member	F	x			
Anil Persaud	Ministry of Finance	Alternate	M	x			
Rafael Singh	Guyana Revenue Authority	Member	M	x			
Sean Richmond	Guyana Revenue Authority	Alternate	M				x
Jennifer Persaud- Boodhoo	Prime Minister Office	Member	F	x			
Sharukh Hussain	Prime Minister Office	Alternate	M				x

GYEITI Secretariat